

Resources

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WIOA Adult Priority of Service

Purpose

To provide guidance to WIOA Title I service providers on the **priority of service** required for WIOA Adult participants.

Scope

This policy applies to WIOA Adult participants when receiving individualized or training services through WIOA Title I.

Affected funding streams: WIOA Adult

Responsible Parties

WIOA Adult service providers

EmployIndy Career Services Department

Policy Statement

Determination

Priority of service determinations must be made during eligibility and enrollment. This status does not change during the course of the individual's **period of participation**.

Populations given priority of service

The following populations must be given priority of service for WIOA Adult services:

- Recipients of public assistance;
- Other low-income individuals; or
- Individuals who are **basic skills deficient**

Additionally, EmployIndy Policy #2015-020: Veteran Priority of Service applies to this priority order. With the two requirements in effect, the required order of priority is the following:

1. Veterans and eligible spouses who fall into a priority of service population;
2. Non-veterans who fall into a priority of service population;
3. Veterans and eligible spouses who do not fall into a priority of service population;
4. Any additional priority populations as designated by the Governor or EmployIndy. Any additional priority populations shall be identified in an attachment to this policy;
5. All individuals not included in the list above but otherwise eligible for WIOA Title I Adult services.

Standard

During any program year, a minimum of 25 percent of WIOA Adult participants receiving individualized and training services must fall into a priority of service category.

WIOA Title I service providers serving WIOA Adult participants must monitor this ratio and adjust strategies as necessary to meet this criteria.

Procedure and Best Practice

WIOA Title I service providers must develop procedures detailing how they will identify priority of service populations, how they will prioritize individualized and training services to these individuals, and how they will monitor and adjust services to adhere to the 25 percent standard. These procedures shall be provided to the EmployIndy Career Services Department to maintain record, and any changes to procedure shall be sent to EmployIndy promptly after the change.

Governing Laws, Rules, and Policies

WIOA Section 134(c)(3)(E)

20 C.F.R. 680.600

DWD Policy 2019-04: WIOA Title I Adult Priority of Service

Related Documents

N/A

Policy History

1. Rescinds and replaces EmployIndy Policy 2015-005: WIOA Adult Priority of Service. Approved 1/27/2021, effective upon approval. Review 1/27/2022.