**Request for Proposals: #2020-003**

**YES Indy**

**Questions and Answers**

1. For Talent Bound Activities, will there be an EmployIndy staff member(s) to coordinate those activities for OY with providers?
	1. Upon request, EmployIndy staff can provide support in connecting service providers with employers. Coordination with employer on delivery of Talent Bound activities is the responsibility of the service provider.
2. What is the maximum percent amount of the program budget that can be allotted for personnel and personnel support (such as a Case Mgr., Career Navigator, Data Collection person, OY Engagement person, etc.)?
	1. EmployIndy has not established a maximum percent of program budget for personnel and personnel support.
3. What is the difference between Talent Bound, Talent Solutions and the Talent Network?
	1. Talent Bound is a continuum of Career Exploration activities that prepare participants for the workforce through exposure, engagement, and experience with employers in high-demand career pathways. Talent Solutions is EmployIndy’s department that houses Talent Bound and the Talent Network.  The Talent Network is the newest expansion of the Ascend Network platform through the Rapid Re-Employment Project where Employers are able to connect with job ready candidates looking for full time employment (hyperlink to the [press release](https://employindy.org/rapid-reemployment-response-press-release/)).
4. There are many online environments that OY will have access to regarding information about career services (talentbound.org, jobreadyindy.org, 180Skills.com, projectindy.gov, yesindy317.org, etc.). How will EmployIndy offer technical support in this regard to assist OY, to ensure OY have the tools needed for access?
	1. EmployIndy is looking to the service provider to determine what tools the program participants will need to access online tools and budget accordingly.
5. Can you talk a little more detail about letter of intent expectations?
	1. The letter of intent should provide an executive summary of your proposed program and should address the five questions on page 19 of the RFP.
6. Can you share a little more about the diversity and inclusion section and what you hope to see there?
	1. The proposal should address any efforts your organization has made to becoming a fully inclusive workplace as well as addressing the five questions located on page 23 of the RFP.
7. The letter of intent is two page max correct? Is formatting the same as the proposal?
	1. The letter of intent should be 2-3 pages at length using the same formatting required in the proposal.
8. Will you talk more about the technical support that will be offered during the contract period?
	1. The following are ways EmployIndy will offer technical support to sub-recipients:
* Quarterly Community of Practices Network Meetings
* Quarterly Data Quality Forums
* Annual Desktop Performance Monitoring
* Accounting Expense and Receivables (AER) Billing Support
* Employer Connection Support
* Industry Trainings Connection Support
* Collateral Creation Support