



**Request for Proposals: #2019 – 003
Reemployment Services Program
Questions and Answers**

1. Can you provide clarification regarding what “Citations Supporting Evidence of Effectiveness” item C on page 17 means?
 - a) EmployIndy encourages the use of evidence-based and evidence-informed models and practices in all service delivery. Respondents are encouraged to provide citations to support the effectiveness of proposed models and/or practices for service delivery.

2. Who is the current employer of record for the requested 7 FTE Re-employment Coordinators and 1 FTE Compliance Coordinator?
 - a) River Valley Resources, Inc.

3. Are these positions currently filled, or is recruiting required?
 - a) Current staff will be required to apply and interview for positions.

4. At what address will staff be located?
 - a) WorkOne Indy, 4410 N Shadeland Avenue, Indianapolis, IN, 46226

5. Please confirm that resumes of the 7 FTE Re-employment Coordinators and the 1 FTE Compliance Coordinator are not required at the proposal submission phase.
 - a) Correct, resumes of the 7 FTE Re-employment Coordinators and the 1 FTE Compliance Coordinator are NOT required at the proposal submission phase.

6. Is EmployIndy looking for us to provide item D ‘Staff Job Descriptions and Qualifications’ (page 17) for the 8 FTEs, or for those internal employees who will be working on filling the 8 roles?
 - a) Respondents should provide staff job descriptions and qualifications for the internal employees who will provide formal management.

7. If the vendor does not recruit for these positions, is there a specified salary EmployIndy expects for the 7 Coordinators and 1 Onsite Supervisor?
 - a) The job descriptions for each position are linked below and salary should be commensurate with the expectations outlined.