

Request for Proposals: #2018 – 006
Alternative High School Education Youth Employment System (YES)
Services
Questions and Answers

This new RFP says that proposals should come from a “qualified Alternative high School Education entity providing access to a high school diploma program.” Do you have any clarification around this requirement? Would our community center be eligible to apply? We are not an Alternative High School Education entity, but we work closely with a township HSE provider to provide classes at our site, so would that count?

No. You must offer access to a high school diploma and not high school equivalent.

Could we have some clarity on how the funding streams for this grant come together? On page 10 of the RFP, it states: “YES Service Providers will be required to enter service delivery data into one of two official management information systems: 1) Indiana Career Connect for WIOA Youth and State funded programs. 2) Efforts to Outcomes for non-WIOA Youth Funded Programs.” Does this mean grantees may be required to enter data in two separate systems if WIOA and non-WIOA funds are awarded?

Yes

Do applicants need to clarify what amount we are applying for that would be considered WIOA dollars and what would be considered philanthropic funds?

No. EmployIndy will make that determination.

In the budget template, there is a line item that states Direct Participants – Barrier Busting (Vouchers). Are Vouchers the same as certification costs? If they are not the same, we are not sure where to put certification costs in the template. Are they an allowable cost and what line item would be most appropriate?

Training certifications would be considered a voucher expense.

Can we add additional line items to the budget? For example, can add Direct Participants – Certifications (WIOA – Vouchers)?

No. Please budget within scope of budget line items provided.

Is it required to have the MOUs in place at the time of the application?

Not necessarily. But we will probably not release any funds until the MOUs are in place.

If someone is put through training using WIOA dollars and we are trying to help them with a work experience but the employer requires a drug test, how do we pay for it?

If the employer requires drug testing, then the employer should pay for it. If you as the service provider has to pay for it, then use a WIOA approved provider where WIOA funds will pay.

We partner with Marion University. Should they go after it or should the we as an individual agency?

No. This RFP is for those who offer a diploma, not a High School Equivalency Degree.



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There is no certification line item on the budget worksheet. Where do those fit?

You should include those under the barrier buster line item.

If someone comes to us with a certification but now they want a work-based learning experience, will that count against us?

No. You should tell us what your numbers are in each category in your response.

Will we be required to use 2 databases?

Please see question number 2.

Do we need to worry about whether we are using YES or WIOA dollars when we are paying for services?

EmployIndy will help with determining which fund you are using for which types of services when we develop the budget. There would be an initial meeting with your finance department to discuss this procedure since WIOA will be cost reimbursement and YES funds will be paid up front.

WIOA is a monthly reimbursement and YES is paid upfront on a schedule that will be outlined in the contract.

Historically, when a voucher is submitted, our finance team never see the money. How will that process work with the new contract?

If you are billing through ICC, then you would voucher through the system. EmployIndy receives the invoice and pushes out the payment.

The guidance from the Department of Labor was that "Comprehensive Guidance and Counseling" included in the 14 elements, is if you are literally sending a participant to a therapist. Is that correct?

Yes.

Do we include participants we are currently serving in our projected KPIs?

Include those who are still active in WIOA in your projections. It's up to you to determine who else you should include.