

RFQ 2024-009

Construction Training Provider

Questions and Answers

1. Just to confirm, the "State Adult Education Provider" must be one of the organizations that is included at <https://www.in.gov/dwd/career-training-adult-ed/adult-ed/locations/>, right? Since we are affiliated with Walker (which in turn is affiliated with Warren), we would not need to identify an additional adult education provider, correct?
 - a. *Correct.*
2. The RFQ bases its compensation structure on "40 OY"--does that mean 40 OY starting the program (as defined in the RFQ) or some number greater than 40 starting the program so that 40 finish? If the latter, do you have a preferred attrition rate we should use, or should we estimate that based on our own experience?
 - a. *The goal is for 40 OY to finish the training. Please use an attrition rate based on your own experience.*
3. What constitutes program completion? Is there a minimum attendance or engagement requirement in order for an OY to be defined as a completer for purposes of the RFQ?
 - a. *Program completion is defined as someone who obtains their NCCER credential.*
4. We imagine that we may NOT limit ourselves to OY that are fathers, but are we permitted to use any other screening criteria to optimize the chances that each OY admitted to the program will succeed?
 - a. *The construction training provider will not be screening participants. Participants will be referred to the training by the project administrator.*
5. Under the RFQ, we would be acting as a vendor to other community-based organizations, correct? What if any documentation must we collect and submit in ETO to document program participation? Do we collect information outside of ETO and submit it to the referring agency so that they can submit in ETO, since they will retain case management responsibility for referred participants, or do we report directly to EmployIndy via ETO?
 - a. *No, you will only be acting as a vendor to EmployIndy. The construction training provider will be responsible for collecting and maintaining records of student enrollment, attendance, progress and completion and submit to project administrator. ETO data entry is not a requirement for the construction training provider.*
6. Along similar lines, is our current PII policy (as set forth in our YES and ARP contracts) sufficient to cover requirements under this contract, or will we need a higher level of rigor to safeguard PII for individuals engaged in the training?
 - a. *The PII policies set forth in YES and ARP contracts will be sufficient to cover requirements under this contract.*