

## **RFQ 2024-008**

### **Mentoring and Leadership Development**

#### **Questions and Answers**

1. The RFQ states that the Mentoring and Leadership service provider will serve 15 opportunity youth in each cohort for a total of 8 cohorts for a final award of \$30,000. If a cohort has less than 15 students enrolled, will the service provider still be able to invoice EmployIndy for 15 opportunity youth?
  - a. *No. The service provider will only be able to bill for the number of participants that enroll. The service provider will bill EmployIndy 70% of the cost for the number of participants starting the training and invoice EmployIndy 30% for those who complete.*
2. If the service provider cannot bill for 15 opportunity youth due to lesser enrollment, how will the total amount of \$30,000 be awarded?
  - a. *The \$30,000 is based on a \$500 per participant cost for 60 participants over the 8 cohorts.*
3. In the same regard, will there ever be more than 15 opportunity youth in a cohort?
  - a. *Yes. Over 10 participants can start in each construction cohort and over 5 participants in each healthcare cohort. The goal is to have 60 participants throughout the 8 cohorts.*
4. If so, will the service provider be able to bill for the additional participants in that cohort?
  - a. *Yes, but the maximum contract is \$30,000. The contract is 24 months, and the budget and expenses will be monitored throughout to determine if a modification is necessary.*