

## RFQ 2023-001 Power Huddle Administrator

### Questions and Answers

**1. In the PH Administrator solicitation, in the budget table template it refers to a line item called "direct participants". Can you elaborate on what that means? Is that supports or stipends to participants or can it refer to other costs?**

- Direct Participant (DP) costs refer to costs spent on individual participants which does include supports, stipends and other costs. Items such as Uber cards, gas cards or hygiene items for individuals are considered DP costs. At this time, the YES Indy Community Based Organizations are paying the \$300 stipends for PH completers, but that could change with additional funding. For the sake of this proposal, do not include stipends as a Direct Participant expense.

**2. Is there a minimum number of cohorts (that include all 10 curriculum sessions) that need to be offered?**

- While the number of cohorts depends on the program calendar, the contract deliverables are based on the number of participants who complete the Power Huddle. Within the contract year, there will be both customized and public Power Huddle cohorts. The customized cohorts are built for the Project Administrator (PA) based on the B/C training cohorts designed by EmployIndy. For example, twice a year we have cohorts in Advanced Manufacturing and Construction that have between 10-14 participants in each cohort. Those cohorts alone will have 40+ participants to complete PH. Public Power Huddles are open to the public. The PA is responsible for recruitment, with the support of EmployIndy.