



Request for Quotes: #2019 – 002

System Impact and Programmatic Outcomes Evaluation of YES Indy Questions and Answers

1. Please clarify the timeline of January through April 2020. Would it be possible to begin preparation and planning in December 2019, such as confirming evaluation questions, gathering interview contact information and requesting data? Similarly, could reports be submitted in May 2020, or would they need to be completed and approved by April 30, 2020?
 - a) The grant award will conclude on December 31, 2019 thus the evaluation should include the full cohort of participants enrolled in the current award. Preparation and planning could begin as soon as an evaluator is selected but we would like the work completed and submitted no later than April 30, 2020.
2. What is the budget that is anticipated for this project?
 - a) EmployIndy is attempting to understand the best methodology for evaluation of systemic improvements and programmatic outcomes and is unclear on the appropriate market value for this work.
3. Our company is providing TA to the YES program, among others, through work supported by another funder. Are we eligible to apply for this evaluation?
 - a) EmployIndy would encourage an entity with interest or interaction in the program to disclose that information in their response, but there aren't any entities disallowed from submitting a proposal at this time.
4. The RFQ details several areas that the evaluation should address. Could you clarify who is the primary intended user of the evaluation and what is its primary use?
 - a) EmployIndy.
5. Does client data reside on EmployIndy's systems or with the 11 partners?
 - a) All data resides in the case management system, Efforts to Outcomes (ETO), which EmployIndy has full access to via contracts and data sharing agreements with the 11 partners.
6. Is there uniform data for the participants, or does it vary by partners or level of participation? Should we anticipate the need to organize and clean the data?



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- a) All data is uniform in collection with a variety of field options - there is standardization across type of data collected among partners. Some data field ranges are: text, date, numeric, drop down, Yes/No, Lookup Table, etc. Some data cleansing will need to occur.
7. Please elaborate on the type of data available on activities/training that each participant completed. What were the key metrics measured?
 - a) Data is collected in "Touchpoints" which are associated with key metrics/deliverables. While each partner has a different goal to achieve the goals themselves are uniform. These are: Clients Served, Enrollment/Assessment, Job Readiness, HSE Completions, Work Experience, Advanced Training/Certification, Post Secondary Placements, Advanced Training/Certification, Job Placements and Retention. Additional data is collected on clients as they progress through the program including demographic and historical information.
8. Please confirm that the data is available on individual clients and not just aggregated to program sites.
 - a) Data is available at the individual client level but access will depend on the data sharing agreement or memorandum of understanding that is established with each YES Indy service provider.
9. What were your success metrics for the participants?
 - a) The success metrics for participants are Placements (Employment/Education), Credentials (Education/Industry), and Retention (Employment).
10. What is the estimated volume of data/data points? How often are the client's success measures collected on each participant?
 - a) Data has been collected from 2003 going forward, however most data from before December 2018 is limited due to the type of data collection system that was used. YES Indy service providers were not required to use ETO until 2018. There were approximately 25,000 KB of legacy data. Current data consists of 8 touchpoints and demographic data on approximately 500 new clients.
11. Is current wage information of YES Indy participants readily available, or will the evaluations need to update this information?
 - a) Wage data is only available for YES participants that have provided it and was recorded by the program case manager into ETO.



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12. The RFQ mentions a desire for the evaluation to “correlate data points.” Is this a reference to a very specific requirement for statistical analysis with correlation coefficients and statistical significance rather than a mixed-method analysis of participant outcomes and stakeholder input and feedback?
 - a) We believe we are seeking mixed-method analysis but would be open to review as an evaluator is on board to conduct discovery and planning.

13. Has the YES Indy or the Youth Employment Services developed a program logic model or a theory of change?
 - a) EmployIndy’s strategic goal for youth services is to “Create a Positive Trajectory for Youth.” The YES Indy project goal is to create an effective workforce ecosystem for Opportunity Youth, and the community-based organizations that deliver direct services, that ensures access to a continuum of quality, integrated services.

14. Is the timeline being evaluated from 2016-2018 or another period?
 - a) The timeline being evaluated is January 1, 2018 - December 31, 2019.

15. How many interviews or focus groups do you anticipate that you would like conducted in this process?
 - a) We are looking to the evaluator to recommend to us what they think would be sufficient for a successful evaluation.

16. What is the budget range for this contract?
 - a) Please see answer to question number 2.

17. If the actual evaluation work needs to happen between January and April, will we be able to start the planning process earlier than that, or will our points of contact not be available until January? How soon will we be able to access client data?
 - a) Planning could begin as soon as an evaluator is selected.

18. Is there a reason for the short timeline given the amount of data and system to be evaluated? Is there a need to have the evaluation completed within this timeframe for a specific internal or external user?
 - a) We will share the results of the evaluation with our funder as well as use it to make impactful improvements to the YES Indy program.

19. Please confirm that you are looking for an outcome evaluation study to occur between January and April 2020, versus an impact study.



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a) EmployIndy is attempting to understand the best methodology for evaluation of systemic improvements and programmatic outcomes.

20. Could you provide any details about the administrative, participant or employer data currently collected on these programs?

a) Data is kept in several places. Administrative data is housed in several places at EmployIndy. Contract information is located in Salesforce, expenditures are collected by the finance team and additional information as it relates to program administration is kept by the individual program manager. All participant data is entered into the ETO case management system and any individuals who become employed, the data on said employer is collected in ETO and Salesforce.

21. Do you predict the awarded contractor would face any barriers to accessing the data to conduct the evaluation?

a) No

22. Is there a preferred length for proposals?

a) No