RFP 2023-007 Community Based Workforce Development
Questions & Answers

1. *For the Past Performance worksheet - are we calculating our percentage achievement using the full year goal as the denominator or the pro-rated goal at (say) 12/31/23?*
   a. Please use past performance for a 12-month period.
2. *Is there a certain number of participants that would need to be serviced / trained during the April 2024 - March 2025 project period?*
   a. No, there is not a certain number of participants that would need to be serviced/trained during the April 2024-March 2025 project period. You are responsible for proposing your performance goals.
3. *Is there an option to have the proposal reviewed prior to final submission or is there a resource for assistance with proposal?*
   a. No, proposals will not be reviewed before the submission deadline. We do not offer any resources to assist with proposals.
4. *Is it a requirement to have employees? What if you only have contractors? This questions pertains to p. 13 - E2 Fringe Benefits.*
   a. No, there is not a requirement to have employees. Documentation is required for any funds expensed on this grant.
5. *Can you please explain further the statement "In this circumstance, EmployIndy will be available to provide ongoing coaching and technical assistance to organizations to ensure successful grant implementation and serve as the contract lead and fiscal agent." on page 7 (V.A.) regarding eligible entities? We would like to apply, but would not be able to effectively be a "Prime" entity, but most definitely can be a "Sub" to act as or participate as a training provider.*
   a. EmployIndy is the contract lead and fiscal agent of CDBG funds with the Department of Metropolitan Development (DMD), and ultimately responsible for achieving the Key Performance Indicators (KPIs) and fiscal accountability outlined in our contract with DMD. We support our subgrantees with technical support and guidance in the areas of data management and programmatic and fiscal monitoring to maintain compliance.