

Request for Proposals: #2022 – 004
Adult Basic Education Services
Questions and Answers

1. For the Adult Education grant, can a provider offer driver's education classes? Many of our younger students and new immigrants lack a drivers license. Just today, an HVAC entity indicated it was an obstacle for hiring some student. This grant could be a wonderful opportunity to launch a class that could sustain with program fees. For the first year, it could be offered at low to no cost. WTAE would be asking for \$20,000 to support the expense of the vehicle. We look forward to hearing your guidance if this is indeed acceptable use of funding. In advance, thank you for your thoughtful review of this questions.
 - a) **Answer:** While the provider may use funds to support a driver's education class for things such as instructor salary and curriculum materials, automobiles are explicitly listed as an ineligible use of ARPA funds in Appendix A of the RFP.

2. The indicators listed at the bottom of page 4 of the RFP use the phrase "eligible enrollee." What are the eligibility requirements for enrollees?
 - a) **Answer:** ARPA was passed to provide support to communities experiencing continual negative effects of the COVID-19 pandemic. Beneficiaries of the use of this grant should be individuals and populations most impacted by the pandemic and its effects over the last two and a half years. The City of Indianapolis has defined the populations, households, or geographic areas disproportionately impacted by the pandemic as those who are:
 - Housing Insecure
 - Food Insecure
 - Un- or underemployed
 - Low-or Moderate Income
 - Residing and/or working in zip codes disproportionately impacted by COVID 19 as indicated by the 2020 Health and Economic Impacts of COVID-19 on Neighborhoods report by SAVI. The report and data regarding the city's most vulnerable zip codes can be found here: https://www.savi.org/feature_report/health-and-economic-impact-of-covid-19-on-neighborhoods/



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3. If an adult education provider does not use the TABE, can the Measurable Skills Gain metric on the outcomes reporting be waived or modified? (ie - number of credits earned instead of number of MSGs).
 - a) **Answer:** Please describe in the narrative the way or ways in which your organization measures an individual's skill gain throughout the duration of programming. Each provider may propose outcomes and metrics that are reasonable, measurable, and attainable with the resources available from this funding opportunity. Applicants will be scored on whether their proposed target goals, intended outcomes, performance metrics, and other forms of measuring impact align with the goals of the grant.

4. Are there any requirements for grantees to use a certain data collection system?
 - a) **Answer:** There is no requirement to use a *particular* data collection system to track participant data. EmployIndy recognizes that not every organization uses the same data collection system to track participant progress through programming or measure program-wide outcomes or impact. Please describe the system you use to capture these and other forms of data that you will report to EmployIndy that demonstrate whether your program is meeting the goals and targets you set for yourself. Then, please indicate how you intend to report on or share this information with EmployIndy.