

MEMORANDUM OF UNDERSTANDING

Marion County Region 12 Workforce Ecosystem

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1. REQUIRED PARTNERS

Parties to MOU	
Local Workforce Development Board Chair	Aman Brar
Chief Elected Official	Mayor Joseph Hogsett
Required Partners as Parties to MOU	Entity Administering Program
Programs authorized under this title (WIOA Title I Adult/Dislocated Worker/Youth programs)	EmployIndy
WIOA Title II: Adult Education and Literacy	Washington Township Adult Basic Education Marian University Project Build Indy Reads MSD of Warren Township, Adult Education

	MSD of Wayne Township Adult Education Blue River Career Programs Central Nine Career Center YMCA of Greater Indianapolis Martin University
WIOA Title III: Employment Programs under Wagner-Peyser	Department of Workforce Development
WIOA Title IV: Vocational Rehabilitation Services	Family and Social Services Administration – Division of Disability and Rehabilitative Services
Title V of the Older Americans Act – Senior Community Services Employment Program (SCSEP)	Goodwill International (Subgrantee Goodwill of Central and Southern Indiana) National Able
Postsecondary CTE (Perkins)	Ivy Tech Community College
Title II of the Trade Act (TAA)	Department of Workforce Development
Chapter 41 of Title 38 (Job Counseling, Training, and Placement Service for Veterans - JVSG)	Department of Workforce Development
Community Services Block Grant (CSBG)	Community Action of Greater Indianapolis
Programs Authorized under State Unemployment Laws	Department of Workforce Development
§212 of the Second Chance Act	John Boner Neighborhood Center RecycleForce
TANF E&T (Title IV of the Social Security Act)	Family and Social Services Administration – Division of Family Resources (DFR)
Other Required Programs Offered In This Local Area As Parties To MOU	If Marked Yes, List The Entity Administering Program
National Farmworker Jobs Program <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Proteus, Inc.
Housing and Urban Development Employment and Training Activities <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Indianapolis Housing Agency

Job Corps	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Atterbury/IndyPence Job Corps
Youth Build	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	EmployIndy

2. PURPOSE AND SCOPE OF MOU

Pursuant to the Workforce Innovation and Opportunity Act (“WIOA”),¹ this Memorandum of Understanding (the “MOU”) outlines the agreement between the Mayor of the Consolidated City of Indianapolis, serving as the Chief Elected Official, EmployIndy, serving as the Workforce Development Board, and the One-Stop Partners relating to the operation of the one-stop delivery system in the WorkOne Indy System. The signed document details the resources each partner brings to the agreement, including funds, services, materials, or other in-kind resources provided to the workforce system at-large. The document outlines responsibilities accepted by each partner and expectations of other parties.

This MOU serves as the umbrella agreement between all parties in the WorkOne Indy System. The One-Stop Partners are included under Section II

3. COLLECTIVE MISSION & VISION FOR THE SYSTEM

The collective mission for the WorkOne Indy System is to accomplish the following:

1. Drive economic growth in Indianapolis by investing in innovative strategies that ensure all residents have access to “Any Job, a Better Job, and a Career” (the ABCs) where they gain the skills they need to enter into jobs and ultimately careers that Indianapolis employers have to offer.
2. Develop a world class labor force that is a model for education, workplace knowledge, and worker skills that results in lower unemployment and poverty rates, higher worker satisfaction rates, and the ability to compete with any labor market in the world.
3. Advance workforce solutions throughout Indianapolis by developing the talent today to meet the needs of employers tomorrow, through results-oriented training, and by creating a business solutions system dedicated to recognition of local job trends and implementation of programs to meet workforce needs.
4. Coordinate the delivery of resources in a timely fashion, meet individuals where they are, and align services with the user-end experiences front of mind.
5. Measure performance and use metrics that ultimately help us assess whether those we serve are better off as a result of our investments.

This vision for a more cohesive workforce system for employers, jobseekers, and services providers is being accomplished through the work of one-stop system partners and other workforce ecosystem partners across the county. With EmployIndy’s support, one-stop

¹ 29 U.S.C. §3151(c)

partners have seamless access to Indianapolis employers and high-wage, high-growth careers through systems like the Rapid Re-Employment Response Network. Many partners are able to connect their customers to opportunities to build skills, including soft skills through Job Ready Indy, or occupational and technical through the administration of programs like Next Level Jobs Workforce Ready Grants.

Continued implementation of the coordination and performance measurement aspects of the collective vision are needed. Required partners can support this with communication around referral processes and strategic alignment of intake and eligibility determination services. Additionally, consensus around what metrics should be assessed to measure system-wide success is needed, as well as a commitment to provide data regularly to determine if those goals are being met.

4. MOU DEVELOPMENT

EmployIndy utilized the One-Stop Operator, Thomas P. Miller & Associates, to facilitate the MOU process and negotiation in a multi-step process. This process included one-on-one negotiation and reconciliation meetings, updates during quarterly convenings, and follow-up communication as necessary. All partners were invited to a virtual one-on-one negotiation and reconciliation meeting. During these meetings, the previous year's contributions were reconciled and ideas for more collaboration were discussed. Additionally, partners received a demonstration of existing resources from EmployIndy including the Learning Hub in order to facilitate better integration throughout the upcoming program year.

During Quarterly Partner Convenings, TPMA and EmployIndy address any outstanding questions or concerns regarding the MOU and IFA. The meetings and conversations throughout the process were open for all partners to actively participate in the discussion, development, review, and negotiation of the MOU and IFA. Three partners did not participate in at least one of the four meetings.

5. LOCATION OF ONE-STOP CENTER(S)

WorkOne Indy has one full-service, comprehensive American Job Center location, at 4410 Shadeland Avenue, Indianapolis, IN 46226.

6. DESCRIPTION OF COMPREHENSIVE ONE-STOP SERVICES

All required partners are committed to the integration and coordination of services throughout the one-stop system. Attachments B and C are the matrices detailing career services, individual and follow-up services within the local system, including the manner in which they are provided. Opportunities for partner staff engagement, cross-training, and system-wide training are available to familiarize program staff with the variety of workforce services available to jobseekers, encourage better integration of services, reduce duplication, and improve overall service delivery for better jobseeker experiences. These are offered through monthly Staff Enrichment at WorkOne Indy and Ecosystem Enrichment hosted by the One-Stop Operator.

7. PROCUREMENT OF ONE-STOP OPERATOR

The Region 12 Workforce Development Board, EmployIndy, selected the one-stop operator, Thomas P. Miller & Associates (TPMA), through a competitive process in accordance with WIOA and its regulations and local procurement laws and regulations. The primary scope of work for the One-Stop Operator (OSO) is regional coordination across the WorkOne Indy System. The OSO is tasked with building upon the strong existing programs and partnerships in the ecosystem by stimulating partner collaboration and coordination and providing professional development and training opportunities for all workforce ecosystem partners. The OSO will not convene system stakeholders to assist in the development of the local plan; prepare and submit local plans; be responsible for oversight of itself; manage or significantly participate in the competitive selection process for one-stop operators; select or terminate one-stop operators, career services, and youth providers; negotiate local performance accountability measures; or develop and submit budget for activities of the Local WDB in the local area in to avoid any conflicts of interest.

8. REFERRAL PROCESS

All parties to this MOU will coordinate service delivery in order to more effectively and efficiently provide services and referrals to customers. The local OSO maintains a large responsibility for ensuring that required partners can refer easily to one another so that customers can have quality access to the services they need.

Title I (Adult, Dislocated Worker, and Youth):

Title I providers can make referrals to TAA, JVSG, and Title II Wagner-Peyser at WorkOne Indy by phone or email to relevant staff. Referrals to Unemployment Insurance are made by using the direct phone lines available at WorkOne Indy in the resource room. Referrals to Title II Adult Education and Literacy programs can be made using a referral link on the WorkOne Indy website. Referrals to all other required partners can be made by phone or email to program staff at each agency. If unknown, program contacts can be found by contacting the OSO.

Title II (Adult Education and Literacy)

Title II providers can make referrals to Title I Adult and Dislocated Worker, TAA, JVSG, and Title III Wagner-Peyser at WorkOne Indy by using a direct appointment scheduling link provided by WorkOne Indy staff. Referrals to youth services can be made by visiting the YES Indy website. Referrals to all other required partners can be made by phone or email to program staff at each agency. If unknown, program contacts can be found by contacting the OSO.

Title III (Employment Services under Wager-Peyser)

Staff providing Title III services can make referrals to Title I, TAA, and JVSG at WorkOne Indy by phone or email to relevant staff. Referrals to Unemployment Insurance are made by using the direct phone lines available at WorkOne Indy in the resource room. Referrals to all other required partners can be made by phone or email to program staff at each agency. If unknown, program contacts can be found by contacting the OSO.

Title IV (Vocational Rehabilitation Services)

FSSA Vocational Rehabilitation staff and providers can make referrals to Title I Adult and Dislocated Worker, TAA, JVSG, and Title III Wagner-Peyser at WorkOne Indy by using a direct appointment scheduling link provided by WorkOne Indy staff. Referrals to youth services can be made by visiting the YES Indy website. Referrals to all other required partners can be made by phone or email to program staff at each agency. If unknown, program contacts can be found by contacting the OSO.

Perkins/Post-Secondary Career and Technical Education

Ivy Tech Community College as the Perkins/Post-Secondary Career and Technical Education partner can make referrals to youth services can be made by visiting the YES Indy website. Referrals to Title II Adult Education and Literacy programs can be made using a referral link on the WorkOne Indy website. Referrals to all other required partners can be made by phone or email to program staff at each agency. If unknown, program contacts can be found by contacting the OSO.

Unemployment Insurance (UI)

Unemployment Insurance staff can make referrals to Title I Adult and Dislocated Worker, TAA, JVSG, and Title II Wagner-Peyser at WorkOne Indy by using a direct appointment scheduling link provided by WorkOne Indy staff. Referrals to youth services can be made by visiting the YES Indy website. Referrals to all other required partners can be made by phone or email to program staff at each agency. If unknown, program contacts can be found by contacting the OSO.

Job Counseling, Training and Placement Services for Veterans

JVSG staff can make referrals to Title I, TAA, and Title II Wagner-Peyser at WorkOne Indy by phone or email to relevant staff. Referrals to Unemployment Insurance are made by using the direct phone lines available at WorkOne Indy in the resource room. Referrals to Title II Adult Education and Literacy programs can be made using a referral link on the WorkOne Indy website. Referrals to all other required partners can be made by phone or email to program staff at each agency. If unknown, program contacts can be found by contacting the OSO.

Trade Adjustment Assistance (TAA)

TAA staff can make referrals to Title I, JVSG, and Title II Wagner-Peyser at WorkOne Indy by phone or email to relevant staff. Referrals to Unemployment Insurance are made by using the direct phone lines available at WorkOne Indy in the resource room. Referrals to Title II Adult Education and Literacy programs can be made using a referral link on the WorkOne Indy website. Referrals to all other required partners can be made by phone or email to program staff at each agency. If unknown, program contacts can be found by contacting the OSO.

National Farmworker Jobs Program (NFJP)

Proteus Inc as the NFJP partner can make referrals to youth services can be made by visiting the YES Indy website. Referrals to Title II Adult Education and Literacy programs can be made using a referral link on the WorkOne Indy website. Referrals to all other required partners can be made by phone or email to program staff at each agency. If unknown, program contacts can be found by contacting the OSO.

Community Service Block Grant (CSBG)

Community Action of Greater Indianapolis (CAGI) as the CSBG partner can make referrals to youth services can be made by visiting the YES Indy website. Referrals to Title II Adult Education and Literacy programs can be made using a referral link on the WorkOne Indy website. Referrals to all other required partners can be made by phone or email to program staff at each agency. If unknown, program contacts can be found by contacting the OSO.

Senior Community Services Employment Program (SCSEP)

Goodwill of Central and Southern Indiana and National Able Network as the SCSEP partners can make referrals to youth services can be made by visiting the YES Indy website. Referrals to Title II Adult Education and Literacy programs can be made using a referral link on the WorkOne Indy website. Referrals to all other required partners can be made by phone or email to program staff at each agency. If unknown, program contacts can be found by contacting the OSO.

DHS/TANF

FSSA TANF staff and providers can make referrals to Title I Adult and Dislocated Worker, TAA, JVSG, and Title II Wagner-Peyser at WorkOne Indy by using a direct appointment scheduling link provided by WorkOne Indy staff. Referrals to youth services can be made by visiting the YES Indy website. Referrals to Title II Adult Education and Literacy programs can be made using a referral link on the WorkOne Indy website. Referrals to all other required partners can be made by phone or email to program staff at each agency. If unknown, program contacts can be found by contacting the OSO.

Second Chance

RecycleForce and John Boner Neighborhood Centers as the Second Chance partners can make referrals to youth services can be made by visiting the YES Indy website. Referrals to Title II Adult Education and Literacy programs can be made using a referral link on the WorkOne Indy website or onsite at each agency's main location where services are Adult Education programming is offered. Referrals to all other required partners can be made by phone or email to program staff at each agency. If unknown, program contacts can be found by contacting the OSO.

HUD Employment and Training Activities

Indianapolis Housing Agency as the HUD Employment and Training partner can make referrals to youth services can be made by visiting the YES Indy website. Referrals to Title II Adult Education and Literacy programs can be made using a referral link on the WorkOne Indy website. Referrals to all other required partners can be made by phone or email to program staff at each agency. If unknown, program contacts can be found by contacting the OSO.

Job Corps

Ivy Tech Community College as the Perkins/Post-Secondary Career and Technical Education Vocational Rehabilitation partner can make referrals to youth services can be made by visiting the YES Indy website.

Referrals to Title II Adult Education and Literacy programs can be made using a referral link on the WorkOne Indy website. Referrals to all other required partners can be made by phone or email to program staff at each agency. If unknown, program contacts can be found by contacting the OSO.

All partners agree to share aggregate performance data regarding programmatic enrollment and service levels and employment outcomes for inclusion in the EmployIndy's annual report, Local Plan, and other relevant publications.

All parties to this MOU assure that they will work cooperatively to establish and maintain a cross-referral mechanism that facilitates the referral of individuals for needed services between all parties for the appropriate service provision. To develop an effective referral system, all parties to this MOU will do the following:

1. Detail their own intake and referral processes and submit to the OSO for inclusion in development of a comprehensive system.
2. Train staff on available ecosystem services and resources and how to make effective referrals at the point of intake and throughout service delivery or programming.
3. Ensure referrals will be made based on what is best for the customer. The referred to entity must have services or benefits that enhance the customer's likelihood of obtaining employment or needed workforce services.
4. Track individuals referred to a partner program using a mutually agreed upon method (e. g., paper referrals or other electronic means). Clients who are referred to another location will have an appointment date, time, place, contact person, and a list of information the customer needs to bring to the initial meeting. The person making the referral will follow-up with the customer to determine status, services received, and any follow-up needed.
5. Discuss co-enrollment strategies at regular partner meetings to ensure that comprehensive but unduplicated services are being provided.
6. Share information to the benefit of the jobseekers being served in the following ways:
 - a. At the point of intake;
 - b. Through e-mails; and
 - c. In partner meetings.

All parties to this MOU assure that all individual privacy rights will be maintained and protected.

At this time, all referrals are tracked by the referring agency. They are responsible for ensuring that customers can access services at external agencies, following-up to ensure services are received, and making additional referrals if necessary.

9. PHYSICAL ACCESSIBILITY

The WorkOne Indy System is committed to ensuring that workers, youth, and individuals with barriers, including individuals with disabilities, are fully served.

The American Job Center (WorkOne Indy) is located on a main thoroughfare and is easily recognizable due to signage denoting it as a WorkOne/American Job Center. The center has ample parking and designated parking spaces for individuals with disabilities that are closest to the main entry. The center is located on a public transportation route within reasonable walking distance.

The following steps are taken to ensure that individuals with disabilities are fully served and that all partners in the WorkOne Indy System are compliant with the Americans with Disabilities Act of 1990 (the “ADA”):

1. EmployIndy includes language in all agreements that ensures equal opportunity, nondiscrimination, and compliance with civil rights laws.
2. Partners who perform duties under WIOA must have written policies and measures in place to protect the rights of all individuals under the ADA.
3. EmployIndy provides a quarterly report to the Equal Employment Opportunity Commission (the “EEOC”) officer for the State of Indiana to show adherence to the EEOC policy and Federal guidelines.
4. EmployIndy also ensures the maximum level of accessibility to its facilities, programs and services, technology, and materials for individuals with disabilities by adhering to ADA requirements.

In addition to the comprehensive service center, WorkOne Indy and its service providers offers a number of career navigation services telephonically and virtually. When possible, additional service locations are used in conjunction with community partners so that individuals can access career navigator support where they are already receiving other services. Currently, these locations are only available at select library branches.

Youth Employment Services (YES) are offered at community-based organizations across Indianapolis to ensure that young job seekers have opportunities to get connected to services in the neighborhoods and areas they are most comfortable.

10. PROGRAMMATIC ACCESSIBILITY

Full service at the One-Stop Center will be accomplished through individualized assessment, discussion, and plan development for all served populations.

Individualized assessment is completed through one or more of the following:

1. Test of Adult Basic Education (TABE);
2. WorkKeys;
3. Indiana Career Explorer;
4. Indiana Career Connect; and
5. Other assessments aligned to specific industry standards.

Individualized coaching and academic and career plan development are provided to individuals served by one or more WorkOne Indy system partners to ensure that the services provided will best meet the needs of the individual.

Additionally, outside of the One-Stop Center, all required partners target at least one or more target WIOA populations. Staff at the One-Stop Center are able to engage with these non-co-located partners during monthly ecosystem enrichment sessions and other regular staff development activities to ensure connectivity and linkage to specialized services for target populations with barriers to employment.

11. COSTS AND COST SHARING OF SERVICES

All parties negotiated infrastructure and additional costs to establish agreement on funding the shared costs of the services and the operating costs of the system through several meetings with partners. The resulting infrastructure and additional costs funding agreement, including career services, is based upon a reasonable cost-allocation methodology that demonstrates the partner program's proportionate use and benefit received. The infrastructure and additional costs funding agreement is included as Attachment D.

The IFA budget is based on planned costs and information available as of the date of signature. It is the responsibility of partners to notify EmployIndy of changes to delivery of any negotiated in-kind donations. The parties agree to reconcile and review the infrastructure and additional cost funding agreement twice a year.

At least two months prior to the end of each fiscal year, EmployIndy will convene partners to develop a new system operating budget for the upcoming program year, and to revise the basis for cost sharing as agreed upon by the partners. Each new budget and IFA will commence on July 1st of each year and will be approved by EmployIndy and partners prior to June 30th of that year. Unless changes are significant, the MOU will not need to be re-signed by all parties.

12. AMENDMENT PROCEDURES

This MOU and Budget may be amended upon mutual agreement of the parties as allowable under applicable federal, state and local laws. This MOU must be amended when one or more of the following occurs:

1. The addition or removal of a partner from this MOU.
2. A change of the administrative structure, or the physical location of WorkOne Indy.
3. A change that significantly alters negotiated terms to this MOU—including, but not limited to—changes in shared services, service delivery, referral methods, costs or cost-sharing.

All parties agree that amendments for the reasons listed as 1 and 2 need only be signed by authorized representatives of the LWDB, the CEO, and the affected partner(s).

Amendments for the other reasons require the signatures of all parties. All amendments will involve the following process:

1. The party seeking an amendment will submit a written request to EmployIndy that includes:
 - a. The requesting party's name.
 - b. The reason(s) for the amendment request.
 - c. Each section of this MOU that will require revision.
 - d. The desired date for the amendment to be effective.
 - e. The signature of the requesting party's authorized representative.
2. If the request is approved, EmployIndy will notify the remaining parties of the intent to amend and will provide each remaining party thirty (30) days from the date of the notice (unless another timeframe is specified in the notice) to review the anticipated changes and to submit a response to EmployIndy. Failure by a party to respond within the prescribed timeframe will be deemed that party's approval of the proposed changes.

3. In the event that a remaining party has questions and/or concerns regarding the proposed amendment, the party must list its questions and/or concerns in writing and submit the list to EmployIndy within the specified timeframe.
4. EmployIndy will review the listed questions/concerns and will issue a response within fifteen (15) days of receipt of the list. If they deems it necessary, the listed questions/concerns will be sent to all other parties and/or a meeting with all parties will be scheduled to discuss the proposed changes and to achieve consensus on a final amendment draft.
5. The final, approved amendment draft will be signed by authorized representatives of the affected partners, then submitted to EmployIndy and the CEO for the final signature.
6. LWDB will distribute copies of the fully executed amendment to all parties and to the Indiana Department of Workforce Development as the MOU oversight agency upon execution.

13. MOU DURATION & RENEWAL

This MOU shall be in effect from July 1, 2022 until June 30, 2025.

Parties will renegotiate a MOU for future program years after July 1, 2022, but if a new MOU is not effective by July 1, 2025, this MOU will automatically renew beginning July 1, 2022 and ending December 31, 2025.

The budget and IFA that are incorporated into this agreement by Attachment D are effective from July 1, 2022 to June 30, 2023. Each subsequent IFA will be in effect for one program year commencing on July 1.

Any partner may withdraw from this MOU by giving written notice of intent to withdraw at least 120 calendar days prior to the date of withdrawal. If a partner withdraws, the MOU shall remain in effect with respect to the remaining partners.

14. ADDITIONAL REQUIRED OR LOCAL PROVISIONS

Non-Discrimination Clause

As a condition to the award of financial assistance from the Department of Labor under Title I of WIOA, EmployIndy assures that it has the ability to comply with the nondiscrimination and equal opportunity provisions of the following laws and will remain in compliance for the duration of the award of federal financial assistance:

- Section 188 of the Workforce Innovation and Opportunity Act (WIOA), which prohibits discrimination against all individuals in the United States on the basis of race, color, religion, sex (including pregnancy, childbirth, and related medical conditions, transgender status, and gender identity), national origin (including limited English proficiency), age, disability, or political affiliation or belief, or against beneficiaries on the basis of either citizenship status or participation in any WIOA Title I-financially assisted program or activity;
- Title VI of the Civil Rights Act of 1964, as amended, which prohibits discrimination on the bases of race, color and national origin;
- Section 504 of the Rehabilitation Act of 1973, as amended, which prohibits discrimination against qualified individuals with disabilities;
- The Age Discrimination Act of 1975, as amended, which prohibits discrimination on the basis of age; and

- Title IX of the Education Amendments of 1972, as amended, which prohibits discrimination on the basis of sex in educational programs.

EmployIndy also assures that, as a recipient of WIOA Title I financial assistance, it will comply with 29 CFR part 38² and all other regulations implementing the laws listed above. This assurance applies to the operation of the WIOA Title I-financially assisted program or activity, and to all agreements EmployIndy needs to carry out the WIOA Title I-financially assisted program or activity. EmployIndy understands that the United States has the right to seek judicial enforcement of this assurance.

15. AUTHORITY FOR SIGNATORIES

Attachment A outlines the required activity under the Workforce Investment Opportunity Act (WIOA) and the corresponding One-Stop Partner, both of which must be included in the Memorandum of Understanding required by 29 U.S.C. §3151(c). Attachments B and C reference the activities required under WIOA, and this table serves to indicate which partner is completing the required activity.

In the case of Indiana State agencies including Family and Social Services Administration (FSSA) and the Department of Workforce Development (DWD), separate Partnership Agreements and Contracts will be crafted to detail the extent of the relationship and intent to coordinate services and exchange of monies between EmployIndy and State Agency programs operating WIOA Title III: Employment Programs under Wagner-Peyser, WIOA Title IV and TANF E&T services, WIOA Title IV: Vocational Rehabilitation Services, and Title II of the Trade Act (TAA), Chapter 41 of Title 38 (Job Counseling, Training, and Placement Service for Veterans - JVSG), Programs Authorized under State Unemployment Laws. These documents will include the language of this MOU in their Scope and will be included as attachments to the MOU once completed.

It is essential that the MOU is signed by individuals with authority to bind the signatories to the MOU, including all one-stop partners, CEO, and Local WDB participating in the MOU. All signatories to this MOU are duly recognized agents of the partnering agency and are authorized to sign this MOU thereby committing the agency to the provisions contained here within.

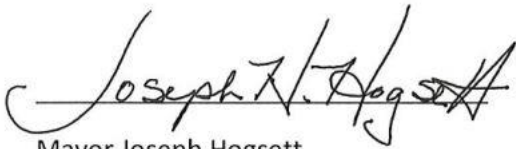
16. SIGNATURES, ATTACHMENTS & ADDENDA

Each signature certifies my understanding of the terms outlined herein and agreement with:

- The MOU;
- The Infrastructure Funding Agreement (IFA)
- The Addenda or Partnership Agreement between my agency and EmployIndy

² [29 CFR § 38.25\(a\)\(2\)](#)

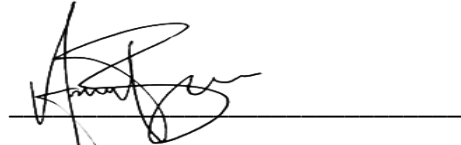
Chief Elected Official



Mayor Joseph Hogsett
Office of the Mayor of the Consolidated City of Indianapolis

August 25, 2022
Date

EmployIndy



Aman Brar
Chair, Marion County Workforce Board
EmployIndy Board of Directors

August 29, 2022
Date

Programs authorized under WIOA Title I: Adult/Dislocated Worker/Youth Programs including YouthBuild/Opportunity Youth, Jobs for America's Graduates (JAG), and Re-Employment Services & Eligibility Assessment (RESEA)

Rodney Francis

Rodney T. Francis, Chief Program Officer
EmployIndy

08/29/2022
Date

Proteus, Inc.

Daniel Zinnel

Daniel Zinnel, Chief Executive Officer
Proteus, Inc.

08/30/2022

Date

JobCorps

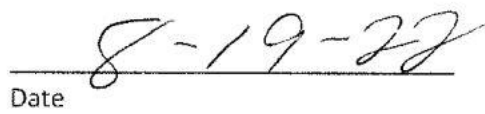
Jeff Barton, Senior Vice President
Management & Training Corporation

Date

MSD of Washington Township Adult Education

A handwritten signature in cursive script, reading "Todd Deley", written over a horizontal line.

Todd Deley, Director of Adult Education
MSD of Washington Township Adult Education

A handwritten date "8-19-22" written in cursive script, positioned above a horizontal line.

Date

Marian University Project Build

Kenith Britt

Dr. Kenith Britt, Senior Vice President of Strategic Growth and Innovation
Marian University

08/31/2022

Date

Indy Reads



Ruba Marshood, CEO
Indy Reads

08/26/2022

Date

Warren Township Adult Education

Natalie Reuter

Natalie Reuter, Director of Adult Education
MSD of Warren Township Adult Education

08/21/2022

Date

Wayne Township Adult Education

Christy McIntyre-Gray

Christy McIntyre-Gray, Coordinator
MSD of Wayne Township Adult Education

08/22/2022

Date

Blue River Career Programs

Steve Shaw

Steve Shaw, Director
Blue River Career Programs

08/29/2022

Date

Central Nine Career Center

Michelle Davis

Michelle Davis, Director
Central Nine Career Center

08/31/2022

Date

YMCA of Greater Indianapolis

Meresa Creekmore-Armor

Meresa Creekmore-Armor, Vice President of Social Responsibility & Community Impact
YMCA of Greater Indianapolis

08/28/2022

Date

Martin University

Jawann Johnson

Jawann Johnson, Assistant Director of Student Success,
Martin University

8/31/2022

Date

Goodwill International (Subgrantee: Goodwill of Central and Southern Indiana)



Betsy Delgado, Vice President of Mission and Education

Goodwill of Central and Southern Indiana

8/19/22
Date

National Able Network

Bridget Altenburg

Bridget Altenburg, President and CEO
National Able Network

08/23/2022

Date

Community Action of Greater Indianapolis

Terrence White

Terrance White, Executive Director
Community Action of Greater Indianapolis

08/25/2022

Date

Indianapolis Housing Agency

Marcia E Lewis

Marcia Lewis, Executive Director
Indianapolis Housing Agency

08/25/2022

Date

John Boner Neighborhood Centers



James Taylor, CEO
John Boner Neighborhood Centers

08/29/2022

Date

RecycleForce

Gregg Keesling

Gregg Keesling, CEO
RecycleForce

08/27/2022

Date

Attachment A – Table of Required MOU Partners

Parties to MOU	
Local Workforce Development Board Chair	Aman Brar
Chief Elected Official	Mayor Joseph Hogsett
Required Partners as Parties to MOU	Entity Administering Program
Programs authorized under this title (WIOA Title I Adult/Dislocated Worker/Youth programs)	EmployIndy
WIOA Title II: Adult Education and Literacy	Washington Township Adult Basic Education Marian University Project Build Indy Reads MSD of Warren Township, Adult Education MSD of Wayne Township Adult Education Blue River Career Programs Central Nine Career Center YMCA of Greater Indianapolis Martin University
WIOA Title III: Employment Programs under Wagner-Peyser	Department of Workforce Development
WIOA Title IV: Vocational Rehabilitation Services	Family and Social Services Administration – Division of Disability and Rehabilitative Services
Title V of the Older Americans Act – Senior Community Services Employment Program (SCSEP)	Goodwill International (Subgrantee Goodwill of Central and Southern Indiana) National Able
Postsecondary CTE (Perkins)	Ivy Tech Community College
Title II of the Trade Act (TAA)	Department of Workforce Development

Chapter 41 of Title 38 (Job Counseling, Training, and Placement Service for Veterans - JVSG)	Department of Workforce Development
Community Services Block Grant (CSBG)	Community Action of Greater Indianapolis
Programs Authorized under State Unemployment Laws	Department of Workforce Development
§212 of the Second Chance Act	John Boner Neighborhood Center RecycleForce
TANF E&T (Title IV of the Social Security Act)	Family and Social Services Administration – Division of Family Resources (DFR)
Other Required Programs Offered In This Local Area As Parties To MOU	If Marked Yes, List The Entity Administering Program
National Farmworker Jobs Program <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Proteus, Inc.
Housing and Urban Development Employment and Training Activities <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Indianapolis Housing Agency
Job Corps <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Atterbury/Independence Job Corps
Youth Build <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

Attachment B – State Required Partners and Method(s) of Career Service Delivery

State Required Partners and Method(s) of Career Service Delivery																
Basic Career Services	Title I (AD/DW/ Youth)	Title II (Adult ED & Literacy)	Title III (WP)	UI	Indian/ Native American	Perkins CTE	JVSG	SCSEP	Second Chance Act Re-entry E.O.	TAA	TANF	CSBG	Job Corps	VR	HUD	Youthbuild
Eligibility Determination (Program Specific)	P	P	P	V			P	P	P	P	P		P	P	P	

Outreach, intake, and orientation	P	P	P				P	P	P		P	P	P	P	P	
Skills and supportive service needs assessment	P	P	P				P	P	P		P	P	P	P	P	
Labor Exchange Services			V													
Program coordination/referral	P	P	P				P	P	P		P	P	P	P	P	
Labor market information	V	V	P			V	V	V			V					
Training provider performance and cost information	P,	P	P			P	P	P	P		P	P				
Performance information for the local area	P															
Availability of supportive services		P	P			P	P	P	P		P	P	P	P		P
Information and Assistance with UI Claims				V												
Assistance establishing eligibility for financial aid	P	P	P			P	P				P	P			P	P
Employment retention services	P	P	P				P				P	P			P	
Follow-up services for Title I-B participants	P															

Service Methods Key:

P – Service is provided onsite at a physical location at all times during regular business hours (not specified as WorkOne but could be WorkOne)

AN – Service is provided onsite As Needed

V – Service is provided virtually

Attachment C – Individualized and Follow-Up Career Services

Individualized and Follow-Up Career Services																
Partner Providing Service	Title I (AD/DW/ Youth)	Title II (Adult ED & Literacy)	Title III (WP)	UI	Indian/ Native American Programs	Perkins CTE	JVSG	SCSEP	Second Chance Act Re-entry E.O.	TAA	TANF	CSBG	Job Corp	VR	HUD	Youthbuild
Comprehensive and Specialized Assessments		P	P					P	P	P	P		P	P	P	
Development of IEP			P				P	P	P	P		P	P	P	P	
Group Counseling		P				P	P			P	P		P	P	P	
Individual Counseling		P	P			P	P	P		P	P	P	P	P	P	
Career Planning		P	P			P	P	P	P	P	P	P	P	P	P	
Short-Term Vocational Services		P				P	P	P	P	P	P	P	P	P	P	
Internships and Work Experience		P				P		P	P		P		P			
Workforce Preparation Activities		P	P			P	P	P	P	P	P	P	P	P	P	
Financial Literacy Services								P	P						P	
Out-of-Area Job Search Assistance										P						
English Language Acquisition		P														
Follow-Up Services for Participants in Adult and DW Programs							P			P						
Transitional Jobs									P							

Service Methods Key:

P – Service is provided onsite at a physical location at all times during regular business hours (not specified as WorkOne but could be WorkOne)

AN – Service is provided onsite As Needed

V – Service is provided virtually

Attachment D – Infrastructure Funding Agreement (Separate Attachment)

Attachment E – WorkOne Shared and Career Services Benefits and Costs

Attachment F – Tangram Partnership Agreement

WORKONE SHARED AND CAREER SERVICES BENEFITS AND COSTS PROGRAM YEAR 2022

Additional Costs – Shared Services

Outreach

Annual Cost for Ecosystem: \$60,000

Benefit to Ecosystem: Partners and their customers can benefit from various outreach events such as Wednesdays @ WorkOne, an on-site job fair which brings an average of 20 local employers and service providers who are hiring, often conducting interviews in tandem with networking opportunities. Partners also benefit from WorkOneIndy.com, a one-stop digital asset to find upcoming events, resources, and service locations, and even reserve community workshops for your organization. Due to the pandemic, WorkOne Indy has also invested in improved virtual services to increase access across the county.

One-Stop Operator

Annual Cost for Ecosystem: \$93,710

Benefit to Ecosystem: Thomas P. Miller & Associates, Marion County's one-stop operator, is an experienced and successful third party firm tasked with developing ways to supporting the strong existing programs in Marion County and within the workforce ecosystem by stimulating partner collaboration and coordination, integrating service delivery, and providing professional development and training opportunities for all workforce ecosystem partners.

Ecosystem Enrichment

Annual Cost for Ecosystem: \$12,000

Benefit to Ecosystem: On the fourth Thursday of each month, partners convene to share insight and provide unique resources relevant to organizations who work closely with job seekers. These professional development events are free and open to all ecosystem partners. Materials and recordings from Ecosystem Enrichment sessions are reviewed and published to the WorkOne Indy website upon completion.

Learning Hub

Annual Cost for Ecosystem: \$85,800

Benefit to Ecosystem: A system of online learning modules and library of resources and materials designed to improve career coaching through professional development focused in key workforce development competency areas such as labor market information, trauma-informed care, and more.

Partner Referral System

Annual Cost for Ecosystem: \$8,000

Benefit to Ecosystem: Many agencies across the county have a unique URL to schedule appointments for a client to meet with and transition to a specific WorkOne provider based on their needs – this eliminates the potential of individuals not following through or connecting with the referred entity.

Technical Assistance and Performance Improvement Resources for Partners

Annual Cost for Ecosystem: \$15,350

Benefit to Ecosystem: EmployIndy has invested resources and staff time to ensure that organizations across the workforce ecosystem that are providing career services have the support they need to successfully manage federal, state and philanthropic funding. This includes technical assistance, regular performance monitoring and improvement support, and other relevant activities.

Occupational Skills Training Administration

Annual Cost for Ecosystem: \$62,850

Benefit to Ecosystem: In order to ensure Marion County jobseekers are able to access occupational skills training through the Workforce Ready Grants and other similar programs, EmployIndy invests in staff that can support the administration and disbursement of training dollars, communicate with training providers, and collect data and information necessary to monitor progress of trainees.

Attachment G – Partnership Agreement with Family and Social Services Administration, Division of Family Resources (Separate Attachment)

Attachment H – Partnership Agreement with Department of Workforce Development (Separate Attachment)

Attachment I – Partnership Agreement with Family and Social Services Administration, Vocational Rehabilitation (Separate Attachment)

Addendum #1 – Programs authorized under WIOA Title I

ADDENDUM #1 TO MEMORANDUM OF UNDERSTANDING (MOU)

Between
EmployIndy
&

Programs authorized under WIOA Title I: Adult/Dislocated Worker/Youth Programs including YouthBuild/Opportunity Youth, Jobs for America’s Graduates (JAG), and Re-Employment Services & Eligibility Assessment (RESEA)

This document constitutes an Addendum to the above agreement and pertains to the relationship between EmployIndy, serving as the Workforce Development Board, and the One-Stop Partners relating to the operation of the one-stop delivery system in the WorkOne Indy System.

1. Objective

The objective of this Addendum is to describe the role and responsibilities of each party relative to the negotiated infrastructure and additional costs of the WorkOne Indy System. The resulting infrastructure and additional costs funding agreement is based upon a reasonable cost-allocation methodology that demonstrates the partner program’s proportionate use and benefit received. The infrastructure and additional costs funding agreement is included as Attachment D. WIOA Title I programs are expected to contribute in-kind donations that match and/or exceed the cost-allocation. EmployIndy is expected to dutifully fund and provide shared services to the WorkOne Indy system that can be used by WIOA Title I programs.

2. Roles and Responsibilities

Under this agreement, programs authorized under WIOA Title I including Youth Build (Opportunity Youth Programming), Adult/Dislocated Worker/Youth programs, Re-Employment Services & Eligibility Assessment (RESEA), and Jobs for America’s Graduates (JAG) will:

1. Have leadership represent the programs at quarterly Partner Convenings.

Under this agreement, EmployIndy will:

1. Fund and provide shared services to the WorkOne Indy system that can be used by Wayne Township Adult Education. These include Ecosystem Outreach, the One-Stop Operator, Ecosystem Enrichment sessions, the Partner Referral System, the Learning Management System and Intranet, Performance Information for Marion County, and Adult Employability Skills Training. Further detail about these shared services and costs can be found in Attachment E.

3. Information, Communication, and Reporting

EmployIndy agrees to provide the following information to Youth Build/Opportunity Youth Programming, Adult/Dislocated Worker/Youth programs, Re-Employment Services & Eligibility Assessment (RESEA), and Jobs for America’s Graduates (JAG) will:

1. Two week’s advance notice of a Partner Convening where leadership’s presence is requested.

4. Financial Support

Youth Build/Opportunity Youth Programming, Adult/Dislocated Worker/Youth programs, Re-Employment Services & Eligibility Assessment (RESEA), and Jobs for America’s Graduates (JAG) will make cost-share payments through in-kind donations to support the One-Stop system in Marion County. The activities contributing to the cost-share are listed below. Estimated contribution amounts for each fiscal year are negotiated and reconciled annually. Attachment D details those of FY 2022.

Activity
WIOA, Youth Build, Title I (Opportunity Youth) – Infrastructure
WIOA, Youth Build, Title I (Opportunity Youth) – Shared Services
WIOA, Adults, Dislocated Workers & Youth, Title I-B – Infrastructure
WIOA, Adults, Dislocated Workers & Youth, Title I-B – Shared Services
Re-Employment Services & Eligibility Assessment (RESEA) - Infrastructure
Re-Employment Services & Eligibility Assessment (RESEA) - Shared Services
Jobs for America’s Graduates (JAG) - Infrastructure
Jobs for America’s Graduates (JAG) - Shared Services

ADDENDUM #2 TO MEMORANDUM OF UNDERSTANDING (MOU)

Between
EmployIndy
&
Proteus, Inc.

This document constitutes an Addendum to the above agreement and pertains to the relationship between EmployIndy, serving as the Workforce Development Board, and the One-Stop Partners relating to the operation of the one-stop delivery system in the WorkOne Indy System.

1. Objective

The objective of this Addendum is to describe the role and responsibilities of each party relative to the negotiated infrastructure and additional costs of the WorkOne Indy System. The resulting infrastructure and additional costs funding agreement is based upon a reasonable cost-allocation methodology that demonstrates the partner program's proportionate use and benefit received. The infrastructure and additional costs funding agreement is included as Attachment D. Proteus Inc. is expected to contribute in-kind donations that match and/or exceed the cost-allocation. EmployIndy is expected to dutifully fund and provide shared services to the WorkOne Indy system that can be used by Proteus Inc.

2. Roles and Responsibilities

Under this agreement, Proteus Inc. will:

1. Have at quarterly check-ins with EmployIndy's One-Stop Operator so that activities and insights can be relayed during larger Partner Convenings.
2. Be present virtually or in person at quarterly Partner Convenings when possible.
3. Support the development of a recording for EmployIndy's Learning Hub that explains what farm work is, what services are available to individuals who qualify, and other information about Proteus.

Under this agreement, EmployIndy will:

1. Fund and provide shared services to the WorkOne Indy system that can be used by Wayne Township Adult Education. These include Ecosystem Outreach, the One-Stop Operator,

Ecosystem Enrichment sessions, the Partner Referral System, the Learning Management System and Intranet, Performance Information for Marion County, and Adult Employability Skills Training. Further detail about these shared services and costs can be found in Attachment E.

3. Information, Communication, and Reporting

EmployIndy agrees to provide the following information to Proteus Inc.:

- 1. Two week’s advance notice of a Partner Convening where leadership’s presence is requested.

4. Financial Support

Proteus, Inc. will make cost-share payments through in-kind donations to support the One-Stop system in Marion County. The activities contributing to the cost-share are listed below. Estimated contribution amounts for each fiscal year are negotiated and reconciled annually. Attachment D details those of FY 2022.

Activity
Attendance at Quarterly Partner Convenings
Virtual Check-ins with One-Stop Operator quarterly to discuss program, activities, and opportunities for ecosystem engagement
Support the development of a recording for EmployIndy’s Learning Hub

Addendum #3 – Job Corps

ADDENDUM #3 TO MEMORANDUM OF UNDERSTANDING (MOU)

Between
EmployIndy
&
JobCorps

This document constitutes an Addendum to the above agreement and pertains to the relationship between EmployIndy, serving as the Workforce Development Board, and the One-Stop Partners relating to the operation of the one-stop delivery system in the WorkOne Indy System. Under WIOA Title I, Atterbury/Indydependence JobCorps is a required One-Stop partner to be included in the MOU.

1. Objective

The objective of this Addendum is to describe the role and responsibilities of each party relative to the negotiated infrastructure and additional costs of the WorkOne Indy System. The resulting infrastructure and additional costs funding agreement is based upon a reasonable cost-allocation methodology that demonstrates the partner program's proportionate use and benefit received. The infrastructure and additional costs funding agreement is included as Attachment D. JobCorps is expected to contribute in-kind donations that match and/or exceed the cost-allocation. EmployIndy is expected to dutifully fund and provide shared services to the WorkOne Indy system that can be used by JobCorps

2. Roles and Responsibilities

Under this agreement, JobCorps will:

1. Have at least one team member in leadership represent JobCorps at quarterly Partner Convenings.
2. Facilitate one 15-minute partner presentation during an Ecosystem Enrichment session annually.
3. Explore opportunities to provide orientation at WorkOne Indy.
4. Participate in at least two Wednesdays at WorkOne Indy annually.

Under this agreement, EmployIndy will:

1. Fund and provide shared services to the WorkOne Indy system that can be used by Wayne Township Adult Education. These include Ecosystem Outreach, the One-Stop Operator, Ecosystem Enrichment sessions, the Partner Referral System, the Learning Management System and Intranet, Performance Information for Marion County, and Adult Employability Skills Training. Further detail about these shared services and costs can be found in Attachment E.

3. Information, Communication, and Reporting

EmployIndy agrees to provide the following information to JobCorps:

1. Two week’s advance notice of a Partner Convening where leadership’s presence is requested.

4. Financial Support

JobCorps will make cost-share payments through in-kind donations to support the One-Stop system in Marion County. The activities contributing to the cost-share are listed below. Estimated contribution amounts for each fiscal year are negotiated and reconciled annually. Attachment D details those of FY 2022.

Activity
Attendance at Quarterly Partner Convenings
Complete 1 partner presentation (15 minutes) at Ecosystem Enrichment annually
Explore opportunities to provide orientation at WorkOne Indy.
Participate in at least two Wednesdays at WorkOne Indy annually.

Addendum #4 – MSD of Washington Township Adult Education

ADDENDUM #4 TO MEMORANDUM OF UNDERSTANDING (MOU)

Between
EmployIndy
&
MSD of Washington Township Adult Education

This document constitutes an Addendum to the above agreement and pertains to the relationship between EmployIndy, serving as the Workforce Development Board, and the One-Stop Partners relating to the operation of the one-stop delivery system in the WorkOne Indy System.

1. Objective

The objective of this Addendum is to describe the role and responsibilities of each party relative to the negotiated infrastructure and additional costs of the WorkOne Indy System. The resulting infrastructure and additional costs funding agreement is based upon a reasonable cost-allocation methodology that demonstrates the partner program's proportionate use and benefit received. The infrastructure and additional costs funding agreement is included as Attachment D. Washington Township Adult Education is expected to contribute in-kind donations that match and/or exceed the cost-allocation. EmployIndy is expected to dutifully fund and provide shared services to the WorkOne Indy system that can be used by Washington Township Adult Education.

2. Roles and Responsibilities

Under this agreement, Washington Township Adult Education will:

1. Have at least one team member in leadership represent Washington Township Adult Education at quarterly Partner Convenings.
2. Ensure staff can effectively refer individuals to WorkOne Indy, use the Rapid Re-employment Response tool, and accept ecosystem referrals coming through the WorkOne Indy website.
3. Continue supporting classes at the Marion County Jail (CJC) with teacher professional development, resources, and other materials.
4. Develop a presentation on the graduation pathways pilot program to present at a Quarterly WIOA Partner Convening
5. Have life coach regularly attend Ecosystem Enrichment Sessions.

Under this agreement, EmployIndy will:

1. Fund and provide shared services to the WorkOne Indy system that can be used by Wayne Township Adult Education. These include Ecosystem Outreach, the One-Stop Operator, Ecosystem Enrichment sessions, the Partner Referral System, the Learning Hub, Performance Information for Marion County, and Adult Employability Skills Training. Further detail about these shared services and costs can be found in Attachment E.
2. Provide support for technical systems like the Rapid Re-Employment Response Network

3. Information, Communication, and Reporting

EmployIndy agrees to provide the following information to Washington Township Adult Education:

1. Two week’s advance notice of a Partner Convening where leadership’s presence is requested.
2. One month’s advance notice of presentation on Graduation pathway pilot program.
3. A schedule of Ecosystem Enrichment sessions each program year

4. Financial Support

Washington Township Adult Education will make cost-share payments through in-kind donations to support the One-Stop system in Marion County. The activities contributing to the cost-share are listed below. Estimated contribution amounts for each fiscal year are negotiated and reconciled annually. Attachment D details those of FY 2022.

Activity
Refer individuals to WorkOne virtually if they need career navigation services
Receive and process referrals coming from the WorkOne website
Use the Rapid Re-employment Response Network tool to help students connect to quality employment opportunities
Life coach will attend Ecosystem Enrichment sessions at least 6x per year
Leadership attendance at Quarterly Partner Convenings
Support Marion County Jail (CJC) Adult Education Offerings with materials, teacher support, and more.
Present results of the graduation pathways pilot at a Quarterly WIOA Partner Convening during PY 2022.

Addendum #5 – Marian University Adult Education

ADDENDUM #5 TO MEMORANDUM OF UNDERSTANDING (MOU)

Between
EmployIndy
&
Marian University Project Build

This document constitutes an Addendum to the above agreement and pertains to the relationship between EmployIndy, serving as the Workforce Development Board, and the One-Stop Partners relating to the operation of the one-stop delivery system in the WorkOne Indy System.

1. Objective

The objective of this Addendum is to describe the role and responsibilities of each party relative to the negotiated infrastructure and additional costs of the WorkOne Indy System. The resulting infrastructure and additional costs funding agreement is based upon a reasonable cost-allocation methodology that demonstrates the partner program's proportionate use and benefit received. The infrastructure and additional costs funding agreement is included as Attachment D. Marian University Adult Education is expected to contribute in-kind donations that match and/or exceed the cost-allocation. EmployIndy is expected to dutifully fund and provide shared services to the WorkOne Indy system that can be used by the Marian University Adult Education.

2. Roles and Responsibilities

Under this agreement, Marian University Project Build will:

1. Have at least one team member in leadership represent Marian University Project Build at quarterly Partner Convenings.
2. Ensure staff can effectively refer individuals to WorkOne Indy, use the Rapid Re-employment Response tool, and accept ecosystem referrals coming through the WorkOne Indy website.
3. Donate space to EmployIndy for Opportunity Youth programming

Under this agreement, EmployIndy will:

1. Fund and provide shared services to the WorkOne Indy system that can be used by Wayne Township Adult Education. These include Ecosystem Outreach, the One-Stop Operator, Ecosystem Enrichment sessions, the Partner Referral System, the Learning Management System and Intranet, Performance Information for Marion County, and Adult Employability Skills Training. Further detail about these shared services and costs can be found in Attachment E.
2. Provide support for technical systems like the Rapid Re-Employment Response Network
3. **Information, Communication, and Reporting**

EmployIndy agrees to provide the following information to Marian University Adult Education Project Build:

1. Two week’s advance notice of a Partner Convening where leadership’s presence is requested
2. A schedule of Ecosystem Enrichment sessions each program year

4. Financial Support

Marian University Project Build will make cost-share payments through in-kind donations to support the One-Stop system in Marion County. The activities contributing to the cost-share are listed below. Estimated contribution amounts for each fiscal year are negotiated and reconciled annually. Attachment D details those of FY 2022.

Activity
Space will be donated to EmployIndy for Opportunity Youth programming.
Marian University leadership will attend Quarterly Partner Convenings.
Receive and process referrals coming from the WorkOne website.
Use the Rapid Re-employment Response Network tool to help students connect to quality employment opportunities.

Addendum #6 – Indy Reads

ADDENDUM #6 TO MEMORANDUM OF UNDERSTANDING (MOU)

Between
EmployIndy
&
Indy Reads

This document constitutes an Addendum to the above agreement and pertains to the relationship between EmployIndy, serving as the Workforce Development Board, and the One-Stop Partners relating to the operation of the one-stop delivery system in the WorkOne Indy System.

1. Objective

The objective of this Addendum is to describe the role and responsibilities of each party relative to the negotiated infrastructure and additional costs of the WorkOne Indy System. The resulting infrastructure and additional costs funding agreement is based upon a reasonable cost-allocation methodology that demonstrates the partner program's proportionate use and benefit received. The infrastructure and additional costs funding agreement is included as Attachment D. Indy Reads is expected to contribute in-kind donations that match and/or exceed the cost-allocation. EmployIndy is expected to dutifully fund and provide shared services to the WorkOne Indy system that can be used by Indy Reads.

2. Roles and Responsibilities

Under this agreement, Indy Reads will:

1. Have at least one team member in leadership represent Indy Reads at quarterly Partner Convenings.
2. Ensure staff can effectively refer individuals to WorkOne Indy, use the Rapid Re-employment Response tool, and accept ecosystem referrals coming through the WorkOne Indy website.
3. Have staff regularly attend Ecosystem Enrichment Sessions
4. Participate in Wednesdays at WorkOne Indy monthly

Under this agreement, EmployIndy will:

1. Fund and provide shared services to the WorkOne Indy system that can be used by Indy Reads. These include Ecosystem Outreach, the One-Stop Operator, Ecosystem Enrichment sessions, the Partner Referral System, the Learning Management System and Intranet, Performance Information for Marion County, and Adult Employability Skills Training. Further detail about these shared services and costs can be found in Attachment E.
2. Provide support for technical systems like the Rapid Re-Employment Response Network
3. Develop and distribute a survey to gauge future interest in Indy Reads classes at WorkOne Indy.

3. Information, Communication, and Reporting

EmployIndy agrees to provide the following information to Indy Reads:

1. One month’s advance notice of a Partner Convening where leadership’s presence is requested
2. A schedule of Ecosystem Enrichment sessions each program year

4. Financial Support

Indy Reads will make cost-share payments through in-kind donations to support the One-Stop system in Marion County. The activities contributing to the cost-share are listed below. Estimated contribution amounts for each fiscal year are negotiated and reconciled annually. Attachment D details those of FY 2022.

Activity
Use the Rapid Re-employment Response Network tool to help students connect to quality employment opportunities
Refer individuals to WorkOne virtually if they need career navigation services
Receive and process referrals coming from the WorkOne website
At least one AmeriCorps member will attend each Ecosystem Enrichment session and share the information with the organization afterward
Indy Reads leadership will attend Quarterly Partner Convenings
Participate in Wednesdays at WorkOne Indy monthly

Addendum #7 – MSD of Warren Township Adult Education

ADDENDUM #7 TO MEMORANDUM OF UNDERSTANDING (MOU)

Between
EmployIndy
&
MSD of Warren Township Adult Education

This document constitutes an Addendum to the above agreement and pertains to the relationship between EmployIndy, serving as the Workforce Development Board, and the One-Stop Partners relating to the operation of the one-stop delivery system in the WorkOne Indy System.

1. Objective

The objective of this Addendum is to describe the role and responsibilities of each party relative to the negotiated infrastructure and additional costs of the WorkOne Indy System. The resulting infrastructure and additional costs funding agreement is based upon a reasonable cost-allocation methodology that demonstrates the partner program's proportionate use and benefit received. The infrastructure and additional costs funding agreement is included as Attachment D. Warren Township Adult Education is expected to contribute in-kind donations that match and/or exceed the cost-allocation. EmployIndy is expected to dutifully fund and provide shared services to the WorkOne Indy system that can be used by the Warren Township Adult Education.

2. Roles and Responsibilities

Under this agreement, Warren Township Adult Education will:

1. Have at least one team member in leadership represent Warren Township Adult Education at quarterly Partner Convenings.
2. Support Adult Basic Education teachers at community-based sites without formalized Warren Township programming.
3. Ensure staff can effectively refer individuals to WorkOne Indy, use the Rapid Re-employment Response tool, and accept ecosystem referrals coming through the WorkOne Indy website.

Under this agreement, EmployIndy will:

1. Fund and provide shared services to the WorkOne Indy system that can be used by Wayne Township Adult Education. These include Ecosystem Outreach, the One-Stop Operator, Ecosystem Enrichment sessions, the Partner Referral System, the Learning Management System and Intranet, Performance Information for Marion County, and Adult Employability Skills Training. Further detail about these shared services and costs can be found in Attachment E.
2. Provide support for technical systems like the Rapid Re-Employment Response Network

3. Information, Communication, and Reporting

EmployIndy agrees to provide the following information to the Warren Township Adult Education:

1. Two week's advance notice of a Partner Convening where leadership's presence is requested

4. Financial Support

Warren Township will make cost-share payments through in-kind donations to support the One-Stop system in Marion County. The activities contributing to the cost-share are listed below. Estimated contribution amounts for each fiscal year are negotiated and reconciled annually. Attachment D details those of FY 2022.

Activity
MSD Warren Township leadership will attend Quarterly Partner Convenings
MSD Warren Township staff will refer individuals to WorkOne virtually if they are in need of career navigation services
MSD Warren Township staff will receive and process referrals coming from the WorkOne website
MSD Warren Township staff will use the Rapid Re-employment Response Network tool to help students connect to quality employment opportunities
Support Adult Basic Education teachers at community-based sites without formalized Warren Township programming.

Addendum #8 – Wayne Township Adult Education

ADDENDUM #8 TO MEMORANDUM OF UNDERSTANDING (MOU)

Between
EmployIndy
&
Wayne Township Adult Education

This document constitutes an Addendum to the above agreement and pertains to the relationship between EmployIndy, serving as the Workforce Development Board, and the One-Stop Partners relating to the operation of the one-stop delivery system in the WorkOne Indy System.

1. Objective

The objective of this Addendum is to describe the role and responsibilities of each party relative to the negotiated infrastructure and additional costs of the WorkOne Indy System. The resulting infrastructure and additional costs funding agreement is based upon a reasonable cost-allocation methodology that

demonstrates the partner program's proportionate use and benefit received. The infrastructure and additional costs funding agreement is included as Attachment D. Wayne Township Adult Education is expected to contribute in-kind donations that match and/or exceed the cost-allocation. EmployIndy is expected to dutifully fund and provide shared services to the WorkOne Indy system that can be used by the Wayne Township Adult Education.

2. Roles and Responsibilities

Under this agreement, Wayne Township Adult Education will:

1. Host one Ecosystem Enrichment every other year for ecosystem partners. For Program Year 2020, this will be on focus on how to serve English Language Learners.
2. Maintain webpage to connect career training students to employment opportunities and connect employers with work-ready students. Share with EmployIndy Business Partnerships team when appropriate.
3. Support the development of a Learning Management System module on serving English Language Learners.
4. Have one team member in leadership represent Wayne Township Adult Education at quarterly Partner Convenings.
5. Allow at least one career coach to attend monthly ecosystem enrichment each month
6. Ensure staff can effectively refer individuals to WorkOne Indy, use the Rapid Re-employment Response tool, and accept ecosystem referrals coming through the WorkOne Indy website.
7. Have life coaches sign-up and use the Learning Management System when it rolls out in 2021.

Under this agreement, EmployIndy will:

1. Fund and provide shared services to the WorkOne Indy system that can be used by Wayne Township Adult Education. These include Ecosystem Outreach, the One-Stop Operator, Ecosystem Enrichment sessions, the Partner Referral System, the Learning Management System and Intranet, Performance Information for Marion County, and Adult Employability Skills Training. Further detail about these shared services and costs can be found in Attachment E.
2. Support Wayne Township with twice-annual hiring night/mock interview night and other efforts to develop stronger business partnerships.
3. Provide support for technical systems like the Rapid Re-Employment Response Network

3. Information, Communication, and Reporting

EmployIndy agrees to provide the following information to the Wayne Township Adult Education:

1. Two week’s advance notice of a Partner Convening where leadership’s presence is requested
2. One month’s advance notice of Ecosystem Enrichment session where Wayne Township Adult Education is invited to present
3. A schedule of Ecosystem Enrichment sessions each program year
4. Provide support for technical systems like the Rapid Re-Employment Response Network

4. Financial Support

Wayne Township Adult Education will make cost-share payments through in-kind donations to support the One-Stop system in Marion County. The activities contributing to the cost-share are listed below. Estimated contribution amounts for each fiscal year are negotiated and reconciled annually. Attachment D details those of FY 2022.

Activity
Space, staff time, and other resources for Mock Interview Days twice per year
Leadership will attend Quarterly Partner Convenings
At least one life coach will attend monthly Ecosystem Enrichment sessions
Life coaches will use the Learning Management System
Presentation at Ecosystem Enrichment at least once every other year
Support the development of a Learning Management System module on serving English Language Learners
Staff will use the Rapid Re-employment Response Network tool to help students connect to quality employment opportunities

Addendum #9 – Blue River Career Programs

ADDENDUM #9 TO MEMORANDUM OF UNDERSTANDING (MOU)
 Between
 EmployIndy
 &

Blue River Career Programs Adult Education

This document constitutes an Addendum to the above agreement and pertains to the relationship between EmployIndy, serving as the Workforce Development Board, and the One-Stop Partners relating to the operation of the one-stop delivery system in the WorkOne Indy System.

1. Objective

The objective of this Addendum is to describe the role and responsibilities of each party relative to the negotiated infrastructure and additional costs of the WorkOne Indy System. The resulting infrastructure and additional costs funding agreement is based upon a reasonable cost-allocation methodology that demonstrates the partner program's proportionate use and benefit received. The infrastructure and additional costs funding agreement is included as Attachment D. Blue River Career Programs Adult Education is expected to contribute in-kind donations that match and/or exceed the cost-allocation. EmployIndy is expected to dutifully fund and provide shared services to the WorkOne Indy system that can be used by Blue River Career Programs Adult Education.

2. Roles and Responsibilities

Under this agreement, Blue River Career Programs will:

1. Have at least one team member in leadership represent Blue River Career Programs Adult Education at quarterly Partner Convenings.
2. Ensure staff can effectively refer individuals to WorkOne Indy from Southeast Community Services, use the Rapid Re-employment Response tool, and accept ecosystem referrals to career training programs.

Under this agreement, EmployIndy will:

1. Fund and provide shared services to the WorkOne Indy system that can be used by Wayne Township Adult Education. These include Ecosystem Outreach, the One-Stop Operator, Ecosystem Enrichment sessions, the Partner Referral System, the Learning Management System and Intranet, Performance Information for Marion County, and Adult Employability Skills Training. Further detail about these shared services and costs can be found in Attachment E.
2. Provide support for technical systems like the Rapid Re-Employment Response Network

3. Information, Communication, and Reporting

EmployIndy agrees to provide the following information to Blue River Career Programs Adult Education:

1. Two week’s advance notice of a Partner Convening where leadership’s presence is requested.
2. A schedule of Ecosystem Enrichment sessions each program year

4. Financial Support

Blue River Career Programs Adult Education will make cost-share payments through in-kind donations to support the One-Stop system in Marion County. The activities contributing to the cost-share are listed below. Estimated contribution amounts for each fiscal year are negotiated and reconciled annually. Attachment D details those of FY 2022.

Activity
Leadership will attend Quarterly Partner Convenings
BRCP staff will refer students from Southeast Community Services to WorkOne Indy virtually if they are in need of career navigation services
Use the Rapid Re-employment Response Network tool to help students connect to quality employment opportunities
Receive and process referrals coming from the WorkOne website

Addendum #10 – YMCA of Greater Indianapolis

ADDENDUM #10 TO MEMORANDUM OF UNDERSTANDING (MOU)

Between
EmployIndy
&
YMCA of Greater Indianapolis

This document constitutes an Addendum to the above agreement and pertains to the relationship between EmployIndy, serving as the Workforce Development Board, and the One-Stop Partners relating to the operation of the one-stop delivery system in the WorkOne Indy System.

1. Objective

The objective of this Addendum is to describe the role and responsibilities of each party relative to the negotiated infrastructure and additional costs of the WorkOne Indy System. The resulting infrastructure and additional costs funding agreement is based upon a reasonable cost-allocation methodology that demonstrates the partner program's proportionate use and benefit received. The infrastructure and additional costs funding agreement is included as Attachment D. YMCA of Greater Indianapolis is expected to contribute in-kind donations that match and/or exceed the cost-allocation. EmployIndy is expected to dutifully fund and provide shared services to the WorkOne Indy system that can be used by YMCA of Greater Indianapolis.

2. Roles and Responsibilities

Under this agreement, YMCA of Greater Indianapolis will:

1. Feature EmployIndy or the Ecosystem partner in at least one Program Guide each year.
2. Have at least one team member in leadership represent YMCA of Greater Indianapolis at Quarterly Partner Convenings.
3. Ensure staff can effectively refer individuals to WorkOne Indy, use the Rapid Re-employment Response tool, and accept ecosystem referrals coming through the WorkOne Indy website.
4. Have frontline staff regularly attend Ecosystem Enrichment Sessions where information is relevant.
5. Conduct one Partner Presentation at one Ecosystem Enrichment session annually.
6. Develop one content presentation for Ecosystem Enrichment during PY 2022.

Under this agreement, EmployIndy will:

1. Fund and provide shared services to the WorkOne Indy system that can be used by YMCA of Greater Indianapolis. These include Ecosystem Outreach, the One-Stop Operator, Ecosystem Enrichment sessions, the Partner Referral System, the Learning Management System and Intranet, Performance Information for Marion County, and Adult Employability Skills Training. Further detail about these shared services and costs can be found in Attachment E.
2. Provide support for technical systems like the Rapid Re-Employment Response Network

3. Information, Communication, and Reporting

EmployIndy agrees to provide the following information to YMCA of Greater Indianapolis:

1. Two week’s advance notice of a Partner Convening where leadership’s presence is requested.
2. A schedule of Ecosystem Enrichment sessions each program year.

4. Financial Support

YMCA of Greater Indianapolis will make cost-share payments through in-kind donations to support the One-Stop system in Marion County. The activities contributing to the cost-share are listed below. Estimated contribution amounts for each fiscal year are negotiated and reconciled annually. Attachment D details those of FY 2022.

Activity
Feature Marion County Ecosystem activity in at least one Program Guide each year
Leadership will attend Quarterly Partner Convenings
Staff will attend monthly Ecosystem Enrichment sessions
Conduct one partner presentation at Ecosystem Enrichment annually
Develop one content presentation for Ecosystem Enrichment during PY 2022 on creating a value proposition for your program.

Addendum #11 – Central Nine Career Center

ADDENDUM #11 TO MEMORANDUM OF UNDERSTANDING (MOU)

Between
EmployIndy
&
Central Nine Career Center

This document constitutes an Addendum to the above agreement and pertains to the relationship between EmployIndy, serving as the Workforce Development Board, and the One-Stop Partners relating to the operation of the one-stop delivery system in the WorkOne Indy System.

1. Objective

The objective of this Addendum is to describe the role and responsibilities of each party relative to the negotiated infrastructure and additional costs of the WorkOne Indy System. The resulting infrastructure and additional costs funding agreement is based upon a reasonable cost-allocation methodology that demonstrates the partner program's proportionate use and benefit received. The infrastructure and additional costs funding agreement is included as Attachment D. Central Nine Career Center Adult Education is expected to contribute in-kind donations that match and/or exceed the cost-allocation. EmployIndy is expected to dutifully fund and provide shared services to the WorkOne Indy system that can be used by Central Nine Career Center.

2. Roles and Responsibilities

Under this agreement, Central Nine Career Center Adult Education will:

1. Have at least one team member in leadership represent Central Nine Career Center Adult Education at quarterly Partner Convenings.
2. Ensure staff can effectively refer individuals to WorkOne Indy, use the Rapid Re-employment Response tool, and accept ecosystem referrals coming through the WorkOne Indy website.
3. Develop and conduct one presentation on best practices in online instruction.

Under this agreement, EmployIndy will:

1. Fund and provide shared services to the WorkOne Indy system that can be used by Wayne Township Adult Education. These include Ecosystem Outreach, the One-Stop Operator, Ecosystem Enrichment sessions, the Partner Referral System, the Learning Management System and Intranet, Performance Information for Marion County, and Adult Employability Skills Training. Further detail about these shared services and costs can be found in Attachment E.
2. Provide support for technical systems like the Rapid Re-Employment Response Network

3. Information, Communication, and Reporting

EmployIndy agrees to provide the following information to Central Nine Career Center Adult Education:

1. Two week's advance notice of a Partner Convening where leadership's presence is requested.

4. Financial Support

Central Nine Career Center Adult Education will make cost-share payments through in-kind donations to support the One-Stop system in Marion County. The activities contributing to the cost-share are listed

below. Estimated contribution amounts for each fiscal year are negotiated and reconciled annually. Attachment D details those of FY 2022.

Activity
Leadership will attend Quarterly Partner Convenings
Ensure staff can effectively refer individuals to WorkOne Indy, use the Rapid Re-employment Response tool, and accept ecosystem referrals coming through the WorkOne Indy website.
Develop and conduct one presentation on best practices in online instruction.

Addendum #12 – Martin University

ADDENDUM #12 TO MEMORANDUM OF UNDERSTANDING (MOU)

Between
 EmployIndy
 &
 Martin University

This document constitutes an Addendum to the above agreement and pertains to the relationship between EmployIndy, serving as the Workforce Development Board, and the One-Stop Partners relating to the operation of the one-stop delivery system in the WorkOne Indy System.

1. Objective

The objective of this Addendum is to describe the role and responsibilities of each party relative to the negotiated infrastructure and additional costs of the WorkOne Indy System. The resulting infrastructure and additional costs funding agreement is based upon a reasonable cost-allocation methodology that demonstrates the partner program’s proportionate use and benefit received. The infrastructure and additional costs funding agreement is included as Attachment D. Martin University is expected to contribute in-kind donations that match and/or exceed the cost-allocation. EmployIndy is expected to dutifully fund and provide shared services to the WorkOne Indy system that can be used by Martin University.

2. Roles and Responsibilities

Under this agreement, Martin University will:

1. Have at least one team member in leadership represent Martin University at Quarterly Partner Convenings.

Under this agreement, EmployIndy will:

1. Fund and provide shared services to the WorkOne Indy system that can be used by Wayne Township Adult Education. These include Ecosystem Outreach, the One-Stop Operator, Ecosystem Enrichment sessions, the Partner Referral System, the Learning Management System and Intranet, Performance Information for Marion County, and Adult Employability Skills Training. Further detail about these shared services and costs can be found in Attachment E.
2. Provide support for technical systems like the Rapid Re-Employment Response Network

3. Information, Communication, and Reporting

EmployIndy agrees to provide the following information to Martin University:

1. Two week’s advance notice of a Partner Convening where leadership’s presence is requested.

4. Financial Support

Martin University will make cost-share payments through in-kind donations to support the One-Stop system in Marion County. The activities contributing to the cost-share are listed below. Estimated contribution amounts for each fiscal year are negotiated and reconciled annually. Attachment D details those of FY 2022.

Activity
Leadership will attend Quarterly Partner Convenings

Addendum #13 – Goodwill of Central and Southern Indiana

ADDENDUM #13 TO MEMORANDUM OF UNDERSTANDING (MOU)

Between
EmployIndy
&
Goodwill of Central and Southern Indiana

This document constitutes an Addendum to the above agreement and pertains to the relationship between EmployIndy, serving as the Workforce Development Board, and the One-Stop Partners relating to the operation of the one-stop delivery system in the WorkOne Indy System.

1. Objective

The objective of this Addendum is to describe the role and responsibilities of each party relative to the negotiated infrastructure and additional costs of the WorkOne Indy System. The resulting infrastructure and additional costs funding agreement is based upon a reasonable cost-allocation methodology that demonstrates the partner program's proportionate use and benefit received. The infrastructure and additional costs funding agreement is included as Attachment D. Goodwill of Central and Southern Indiana is expected to contribute in-kind donations that match and/or exceed the cost-allocation. EmployIndy is expected to dutifully fund and provide shared services to the WorkOne Indy system that can be used by Goodwill of Central and Southern Indiana.

2. Roles and Responsibilities

Under this agreement, Goodwill of Central and Southern Indiana will:

1. Provide speakers and content for three Ecosystem Enrichment sessions.
2. Participate in four Wednesdays @ WorkOne.
3. Receive and process referrals for adult education programming that come through the WorkOne Indy website
4. Have at least one team member in leadership represent Goodwill of Central and Southern Indiana at quarterly Partner Convenings.

Under this agreement, EmployIndy will:

1. Fund and provide shared services to the WorkOne Indy system that can be used by Wayne Township Adult Education. These include Ecosystem Outreach, the One-Stop Operator, Ecosystem Enrichment sessions, the Partner Referral System, the Learning Management System and Intranet, Performance Information for Marion County, and Adult Employability Skills Training. Further detail about these shared services and costs can be found in Attachment E.
2. Provide support for technical systems like the Rapid Re-Employment Response Network

3. Information, Communication, and Reporting

EmployIndy agrees to provide the following information to the Goodwill of Central and Southern Indiana:

1. Two week’s advance notice of a Partner Convening where leadership’s presence is requested
2. A link to sign-up for Wednesdays at WorkOne Indy

4. Financial Support

Goodwill of Central and Southern Indiana will make cost-share payments through in-kind donations to support the One-Stop system in Marion County. The activities contributing to the cost-share are listed below. Estimated contribution amounts for each fiscal year are negotiated and reconciled annually. Attachment D details those of FY 2022.

Activity
Conduct three Ecosystem Enrichment sessions annually
Receive and process referrals from the WorkOne Indy website
Participation in four Wednesdays @ WorkOne.
Participation in Quarterly Partner Convenings

ADDENDUM #14 TO MEMORANDUM OF UNDERSTANDING (MOU)

Between
EmployIndy
&
National Able Network

This document constitutes an Addendum to the above agreement and pertains to the relationship between EmployIndy, serving as the Workforce Development Board, and the One-Stop Partners relating to the operation of the one-stop delivery system in the WorkOne Indy System.

1. Objective

The objective of this Addendum is to describe the role and responsibilities of each party relative to the negotiated infrastructure and additional costs of the WorkOne Indy System. The resulting infrastructure and additional costs funding agreement is based upon a reasonable cost-allocation methodology that demonstrates the partner program’s proportionate use and benefit received. The infrastructure and additional costs funding agreement is included as Attachment D. National Able Network is expected to contribute in-kind donations that match and/or exceed the cost-allocation. EmployIndy is expected to dutifully fund and provide shared services to the WorkOne Indy system that can be used by National Able Network.

2. Roles and Responsibilities

Under this agreement, National Able Network will:

1. Have one team member in leadership represent National Able Network either in-person or virtually at quarterly Partner Convenings.
2. Have career coach attend four Ecosystem Enrichment Sessions per year

Under this agreement, EmployIndy will:

1. Fund and provide shared services to the WorkOne Indy system that can be used by Wayne Township Adult Education. These include Ecosystem Outreach, the One-Stop Operator, Ecosystem Enrichment sessions, the Partner Referral System, the Learning Management System and Intranet, Performance Information for Marion County, and Adult Employability Skills Training. Further detail about these shared services and costs can be found in Attachment E.

3. Information, Communication, and Reporting

EmployIndy agrees to provide the following information to the National Able Network:

1. Two week’s advance notice of a Partner Convening where National Able Network’s leadership presence is requested.
2. A schedule of Ecosystem Enrichment sessions each program year.

4. Financial Support

National Able Network will make cost-share payments through in-kind donations to support the One-Stop system in Marion County. The activities contributing to the cost-share are listed below. Estimated contribution amounts for each fiscal year are negotiated and reconciled annually. Attachment D details those of FY 2022.

Activity
Participation in Quarterly Partner Convenings
Career Coach participation in Ecosystem Enrichment sessions 4 times per year
Complete 1 partner presentation (15 minutes) at Ecosystem Enrichment annually

ADDENDUM #15 TO MEMORANDUM OF UNDERSTANDING (MOU)

Between
EmployIndy
&
Ivy Tech Community College

This document constitutes an Addendum to the above agreement and pertains to the relationship between EmployIndy, serving as the Workforce Development Board, and the One-Stop Partners relating to the operation of the one-stop delivery system in the WorkOne Indy System.

1. Objective

The objective of this Addendum is to describe the role and responsibilities of each party relative to the negotiated infrastructure and additional costs of the WorkOne Indy System. The resulting infrastructure and additional costs funding agreement is based upon a reasonable cost-allocation methodology that demonstrates the partner program's proportionate use and benefit received. The infrastructure and additional costs funding agreement is included as Attachment D. Ivy Tech Community College is expected to contribute in-kind donations that match and/or exceed the cost-allocation. EmployIndy is expected to dutifully fund and provide shared services to the WorkOne Indy system that can be used by Ivy Tech Community College.

2. Roles and Responsibilities

Under this agreement, Ivy Tech Community College will:

1. Have at least one team member in leadership represent Ivy Tech Community College at quarterly Partner Convenings.
2. Integrate new director for IAAQLI into the Marion County workforce ecosystem with partner introductions, site visits, participation in relevant events, and more in order to support returning citizens
3. Have CCEC staff regularly attend Ecosystem Enrichment Sessions.
4. Develop and deliver a short presentation on IAAQLI work during one Partner Convening annually
5. Develop and deliver a presentation on how to create successful occupational training programs with a higher education/community college partner

Under this agreement, EmployIndy will:

1. Fund and provide shared services to the WorkOne Indy system that can be used by Wayne Township Adult Education. These include Ecosystem Outreach, the One-Stop Operator, Ecosystem Enrichment sessions, the Partner Referral System, the Learning Management System and Intranet, Performance Information for Marion County, and Adult Employability Skills Training. Further detail about these shared services and costs can be found in Attachment E.

3. Information, Communication, and Reporting

EmployIndy agrees to provide the following information to the Ivy Tech Community College:

1. Two week’s advance notice of a Partner Convening where leadership’s presence is requested
2. A schedule of Ecosystem Enrichment sessions each program year
3. One month’s advance notice of any request to share programming information

4. Financial Support

Ivy Tech Community College will make cost-share payments through in-kind donations to support the One-Stop system in Marion County. The activities contributing to the cost-share are listed below. Estimated contribution amounts for each fiscal year are negotiated and reconciled annually. Attachment D details those of FY 2022.

Activity
Ivy Tech Community College leadership will attend Quarterly Partner Convenings
CCEC staff will participate in monthly Ecosystem Enrichment sessions
Integrate new director for IAAQLI into the Marion County workforce ecosystem with partner introductions, site visits, participation in relevant events, and more in order to support returning citizens
Develop and deliver a short presentation on IAAQLI work during one Partner Convening annually
Develop and deliver a presentation on how to create successful occupational training programs with a higher education/community college partner

ADDENDUM #16 TO MEMORANDUM OF UNDERSTANDING (MOU)

Between
EmployIndy
&
Community Action of Greater Indianapolis

This document constitutes an Addendum to the above agreement and pertains to the relationship between EmployIndy, serving as the Workforce Development Board, and the One-Stop Partners relating to the operation of the one-stop delivery system in the WorkOne Indy System.

1. Objective

The objective of this Addendum is to describe the role and responsibilities of each party relative to the negotiated infrastructure and additional costs of the WorkOne Indy System. The resulting infrastructure and additional costs funding agreement is based upon a reasonable cost-allocation methodology that demonstrates the partner program's proportionate use and benefit received. The infrastructure and additional costs funding agreement is included as Attachment D. Community Action of Greater Indianapolis is expected to contribute in-kind donations that match and/or exceed the cost-allocation. EmployIndy is expected to dutifully fund and provide shared services to the WorkOne Indy system that can be used by Community Action of Greater Indianapolis.

2. Roles and Responsibilities

Under this agreement, Community Action of Greater Indianapolis (CAGI) will

1. Have one team member in leadership represent CAGI at quarterly Partner Convenings.
2. Have staff regularly attend Ecosystem Enrichment Sessions
3. Develop and deliver a short workshop using WE CANN material and approach for one Quarterly Partner Convening annually.
4. Conduct one Partner Presentation at one Ecosystem Enrichment session annually.

Under this agreement, EmployIndy will:

1. Fund and provide shared services to the WorkOne Indy system that can be used by Wayne Township Adult Education. These include Ecosystem Outreach, the One-Stop Operator, Ecosystem Enrichment sessions, the Partner Referral System, the Learning Management System and Intranet, Performance Information for Marion County, and Adult Employability Skills Training. Further detail about these shared services and costs can be found in Attachment E.

3. Information, Communication, and Reporting

EmployIndy agrees to provide the following information to the Community Action of Greater Indianapolis (CAGI):

1. One month’s advance notice of requested CAGI presentation at WorkOne Indy where CAGI staff will present their resources to WorkOne and other ecosystem partners.
2. Two week’s advance notice of a Partner Convening where CAGI’s leadership presence is requested.
3. A schedule of Ecosystem Enrichment sessions each program year.

4. Financial Support

Community Action of Greater Indianapolis will make cost-share payments through in-kind donations to support the One-Stop system in Marion County. The activities contributing to the cost-share are listed below. Estimated contribution amounts for each fiscal year are negotiated and reconciled annually. Attachment D details those of FY 2022.

Activity
Develop a workshop once annually for workforce ecosystem partners using WE CANN materials and trauma-informed approach
At least one staff person attends monthly Ecosystem Enrichment
Participation in Quarterly Partner Convenings
Complete 1 partner presentation (15 minutes) at Ecosystem Enrichment annually

ADDENDUM #17 TO MEMORANDUM OF UNDERSTANDING (MOU)

Between
EmployIndy
&

Indianapolis Housing Agency

This document constitutes an Addendum to the above agreement and pertains to the relationship between EmployIndy, serving as the Workforce Development Board, and the One-Stop Partners relating to the operation of the one-stop delivery system in the WorkOne Indy System.

1. Objective

The objective of this Addendum is to describe the role and responsibilities of each party relative to the negotiated infrastructure and additional costs of the WorkOne Indy System. The resulting infrastructure and additional costs funding agreement is based upon a reasonable cost-allocation methodology that demonstrates the partner program's proportionate use and benefit received. The infrastructure and additional costs funding agreement is included as Attachment D. The Indianapolis Housing Agency is expected to contribute in-kind donations that match and/or exceed the cost-allocation. EmployIndy is expected to dutifully fund and provide shared services to the WorkOne Indy system that can be used by the Indianapolis Housing Agency.

2. Roles and Responsibilities

Under this agreement, the Indianapolis Housing Agency will:

1. Have at least one team member in leadership represent the Indianapolis Housing Agency at quarterly Partner Convenings.
2. Have staff regularly attend Ecosystem Enrichment Sessions
3. Conduct one Partner Presentation at one Ecosystem Enrichment session annually.

Under this agreement, EmployIndy will:

1. Fund and provide shared services to the WorkOne Indy system that can be used by Wayne Township Adult Education. These include Ecosystem Outreach, the One-Stop Operator, Ecosystem Enrichment sessions, the Partner Referral System, the Learning Management System and Intranet, Performance Information for Marion County, and Adult Employability Skills Training. Further detail about these shared services and costs can be found in Attachment E.

3. Information, Communication, and Reporting

EmployIndy agrees to provide the following information to the Indianapolis Housing Agency:

1. Two week’s advance notice of a Partner Convening where leadership’s presence is requested
2. One month’s advance notice of requested presentation/training on Indianapolis housing resources and expertise
3. A schedule of Ecosystem Enrichment sessions each program year.

4. Financial Support

The Indianapolis Housing Agency will make cost-share payments through in-kind donations to support the One-Stop system in Marion County. The activities contributing to the cost-share are listed below. Estimated contribution amounts for each fiscal year are negotiated and reconciled annually. Attachment D details those of FY 2022.

Activity
At least one staff person attends monthly Ecosystem Enrichment
Participation in Quarterly Partner Convenings

Addendum #18 – John Boner Neighborhood Centers

ADDENDUM #18 TO MEMORANDUM OF UNDERSTANDING (MOU)

Between

EmployIndy

&

John Boner Neighborhood Centers

This document constitutes an Addendum to the above agreement and pertains to the relationship between EmployIndy, serving as the Workforce Development Board, and the One-Stop Partners relating to the operation of the one-stop delivery system in the WorkOne Indy System.

1. Objective

The objective of this Addendum is to describe the role and responsibilities of each party relative to the negotiated infrastructure and additional costs of the WorkOne Indy System. The resulting infrastructure

and additional costs funding agreement is based upon a reasonable cost-allocation methodology that demonstrates the partner program's proportionate use and benefit received. The infrastructure and additional costs funding agreement is included as Attachment D. John Boner Neighborhood Centers is expected to contribute in-kind donations that match and/or exceed the cost-allocation. EmployIndy is expected to dutifully fund and provide shared services to the WorkOne Indy system that can be used by the John Boner Neighborhood Centers.

2. Roles and Responsibilities

Under this agreement, John Boner Neighborhood Centers (JBNC) will:

1. JBNC operates the Low Income Housing Energy Assistance Program and a VITA Tax Site. JBNC will share info about these with the workforce ecosystem so that other agencies can promote and access these programs for their clients.
2. Explore opportunities to provide financial education workshops for WorkOne customers quarterly at WorkOne Indy.
3. Have JBNC's Director of Workforce Development and Financial Stability represent JBNC at the quarterly Partner Convenings.
4. Facilitate one 15-minute partner presentation during an Ecosystem Enrichment session annually.
5. One JBNC career coach will attend Ecosystem Enrichment sessions at least once per quarter.
6. JBNC will explore the use of EmployIndy's Learning Hub for professional development, onboarding, and lifelong learning for staff working within the workforce ecosystem.

Under this agreement, EmployIndy will:

1. Fund and provide shared services to the WorkOne Indy system that can be used by Wayne Township Adult Education. These include Ecosystem Outreach, the One-Stop Operator, Ecosystem Enrichment sessions, the Partner Referral System, the Learning Management System and Intranet, Performance Information for Marion County, and Adult Employability Skills Training. Further detail about these shared services and costs can be found in Attachment E

3. Information, Communication, and Reporting

EmployIndy agrees to provide the following information to the John Boner Neighborhood Centers (JBNC):

1. Two week’s advance notice of a Partner Convening where Director’s presence is requested
2. One month’s advance notice of Ecosystem Enrichment session where JBNC Partner Presentation is requested
3. Technical assistance and support for the Learning Hub
4. Information about scheduling workshops at WorkOne Indy.
5. A calendar of Ecosystem Enrichment sessions for the program year.

4. Financial Support

The John Boner Neighborhood Center will make cost-share payments through in-kind donations to support the One-Stop system in Marion County. The activities contributing to the cost-share are listed below. Estimated contribution amounts for each fiscal year are negotiated and reconciled annually. Attachment D details those of FY 2022.

Activity
JBNC operates the Low Income Housing Energy Assistance Program and a VITA Tax Site. JBNC will share info about these with the workforce ecosystem so that other agencies can promote and access these programs for their clients.
Explore opportunities to provide financial education workshops for WorkOne customers quarterly at WorkOne Indy
One JBNC career coach will attend Ecosystem Enrichment sessions at least once per quarter (4x per year)
Complete 1 partner presentation (15 minutes) at Ecosystem Enrichment annually
Use of EmployIndy’s Learning Hub for professional development, onboarding, and lifelong learning for staff working within the workforce ecosystem
Director of Workforce Development and Financial Stability represent JBNC at the quarterly Partner Convenings.

Between
EmployIndy
&
RecycleForce

This document constitutes an Addendum to the above agreement and pertains to the relationship between EmployIndy, serving as the Workforce Development Board, and the One-Stop Partners relating to the operation of the one-stop delivery system in the WorkOne Indy System.

1. Objective

The objective of this Addendum is to describe the role and responsibilities of each party relative to the negotiated infrastructure and additional costs of the WorkOne Indy System. The resulting infrastructure and additional costs funding agreement is based upon a reasonable cost-allocation methodology that demonstrates the partner program's proportionate use and benefit received. The infrastructure and additional costs funding agreement is included as Attachment D. RecycleForce is expected to contribute in-kind donations that match and/or exceed the cost-allocation. EmployIndy is expected to dutifully fund and provide shared services to the WorkOne Indy system that can be used by RecycleForce.

2. Roles and Responsibilities

Under this agreement, RecycleForce will:

1. Conduct a professional development staff training for WorkOne Indy educate WorkOne Indy staff on how to talk to monitoring officers for better service to and referrals for jobseekers in Community Corrections.
2. Assist in the coordination of a panel for employers or business services representatives on managing criminal justice.
3. Have one team member in leadership represent RecycleForce at quarterly Partner Convenings.

Under this agreement, EmployIndy will:

1. Fund and provide shared services to the WorkOne Indy system that can be used by Wayne Township Adult Education. These include Ecosystem Outreach, the One-Stop Operator, Ecosystem Enrichment sessions, the Partner Referral System, the Learning Management System

and Intranet, Performance Information for Marion County, and Adult Employability Skills Training. Further detail about these shared services and costs can be found in Attachment E

2. Provide support to RecycleForce in utilizing Indiana Career Connect to help enroll participants in services or programs under the Workforce Innovation and Opportunity Act.

3. Information, Communication, and Reporting

EmployIndy agrees to provide the following information to RecycleForce:

1. Two week’s advance notice of a Partner Convening where leadership’s presence is requested
2. A schedule of Ecosystem Enrichment sessions each program year.

4. Financial Support

RecycleForce will make cost-share payments through in-kind donations to support the One-Stop system in Marion County. The activities contributing to the cost-share are listed below. Estimated contribution amounts for each fiscal year are negotiated and reconciled annually. Attachment D details those of FY 2022.

Activity
Convene the Career Pathways Collaborative group quarterly
Refer individuals to WorkOne Indy using unique referral link
Develop and deliver one presentation/training/workshop annually on work at RecycleForce and working with returning citizens
At least one staff person attends Ecosystem Enrichment sessions each month
Participation in Quarterly Partner Convenings