Community Development Block Grant (CDBG)
Bidders Conference
February 22, 2022
Agenda

- Welcome and Introductions
- Purpose of RFP
- Proposal Requirements
- RFP Timeline
- Technical Assistance
- Questions and Conversation
Our Vision

All Indianapolis residents connect to the services + training necessary to achieve economic prosperity + grow in a career that meets employer demand for talent.

Our Mission

EmployIndy guides the local workforce ecosystem + makes strategic investments in partners focused on underserved + underrepresented residents.
High-Priority Neighborhood Clusters
Purpose of RFP 2022-001

- Contract with community based organizations and neighborhood-level programs to provide community-level access to workforce development services.
Eligibility Requirements

- Adults 18 and older
- Marion County Resident
- Low to moderate household income
Responsibilities

- Deliver innovative, high-quality, and results-based employment services
- Funding Compliance
- Data Collection and Outcomes
- Quality Assurance
- Community of Practice
The City of Indianapolis’ Department of Metropolitan Development (DMD) receives CDBG from U.S. Department of Housing and Urban Development (HUD)

- Award $500,000 for five to seven sub-recipients over a 12 month period
- April 1, 2022 - March 31, 2023
- One-year extension depending on award funding in 2023 and provider spending and performance
- Sub-recipients must be able to deliver services beginning April 1, 2022
Submission Requirements

- Submitted electronically
- Follow the outline and formatting requirements
- Include all section and subsection headings exactly as they appear in the RFP
- Include all proposal details within maximum page limits for each section
- Submitted by date and time indicated in the RFP (March 4, 2022 by 11:59 pm)
Required Proposal Outline

- Proposal Cover Sheet  not included in page total
- Organizational Qualifications  max 4 pages
- Proposed Program Design and Implementation  max 12 pages
- Diversity, Equity, & Inclusion  max 1 page
- XBE Status  max 1 page
- Targeted Area  max 1 page
- Budget and Budget Narrative  max 3 pages
Required Attachments

- An organizational chart;
- A copy of the most recent financial audit;
- The Budget Worksheet (Attachment A);
- The Projected Performance Outcomes Worksheet (Attachment B);
- A job description for front-line staff working directly with participants and;
- The Past Performance Worksheet. (Attachment C)
  - if a PY21 sub-recipient
<table>
<thead>
<tr>
<th>Evaluation Criteria</th>
<th>Max Points</th>
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<tbody>
<tr>
<td>Organizational Qualifications</td>
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<tr>
<td>Proposed Program Design and Implementation</td>
<td>45</td>
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<td>Diversity, Equity and Inclusion</td>
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<td>XBE Status</td>
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<td>Targeted Area</td>
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<td>Budget and Budget Narrative</td>
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<td>Past Performance</td>
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<td><strong>Total Points</strong></td>
<td><strong>100</strong></td>
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# RFP Timeline

<table>
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<tr>
<th>Event</th>
<th>Date/Time</th>
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<tr>
<td>Deadline to submit questions</td>
<td>Wednesday, February 23, 2022, at 11:59 pm ET</td>
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<tr>
<td>Response to Questions Submitted</td>
<td>Close of Business Thursday, February 24, 2022</td>
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<td>Proposal Due</td>
<td>Friday, March 4, 2022, at 11:59 pm ET</td>
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<td>Bidders Presentations (If needed)</td>
<td>Tuesday, March 15, 2022</td>
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<td>Notice of Award (Per Board Approval)</td>
<td>Week of March 22, 2022</td>
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<td>Contract Start</td>
<td>April 1, 2022</td>
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• Questions must be submitted in writing and emailed by February 23, 2022 at 11:59 pm ET at https://employindy.org/contractopp

• All responses will be posted at www.employindy.org by COB on Monday, February 24, 2022
Questions & Conversation